

**“Social Mobilization for Accountable Local  
Governance Towards Creating SDG Unions”  
implemented by**

## **The Hunger Project Bangladesh**

**Audit Report and Audited Financial Statements  
For the period ended 31<sup>st</sup> December, 2021**

# Khan Wahab Shafique Rahman & Co.

CHARTERED ACCOUNTANTS

SINCE 1968



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## Independent Auditor's Report To the Country Director of The Hunger Project Bangladesh

### Report on the Audit of the Financial Statements

#### Opinion

We have audited the accompanying financial statements of the project "**Social Mobilization for Accountable Local Governance Towards Creating SDG Unions**" implemented by **The Hunger Project Bangladesh &** financed by "**The Hunger Project Global Office USA & its World Wide Affiliates and other Local Donors**" by which comprise the statement of financial position as at 31<sup>st</sup> December, 2021 and the statement of comprehensive income and statement of receipts & payments for the period from January 01, 2021 to December 31, 2021 and notes to the financial statements including a summary of significant accounting policies and other explanatory information for the period then ended.

In our opinion, accompanying financial statements present fairly, in all material respects of the financial position of "**Social Mobilization for Accountable Local Governance Towards Creating SDG Unions**" as at 31<sup>st</sup> December, 2021 and of its financial performance and its receipt & payments for the period then ended in accordance with International Financial Reporting Standards (IFRSs) and other applicable laws and regulations.

#### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the NGO in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirements that are relevant to our audit of the financial statements in jurisdictions, and we have fulfilled our other ethical responsibilities in accordance these requirements and with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Other Information

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRSs and other applicable laws and regulations and for such



internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the NGO's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the NGO or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the NGO's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management but not for the purpose expressing an opinion on the effectiveness of the NGO's internal control.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on



NGO's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the NGO to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the NGO's financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

#### Report on other Legal and Regulatory Requirements

We also report the following:

- a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit and made due verification thereof;
- b) In our opinion, proper books of accounts as required by law have been kept the NGO so far as it appeared from our examination of these books;
- c) The statement of financial position and Statement of Comprehensive Income dealt with by the report are in agreement with the books of accounts and returns;

Dated: Dhaka 11 AUG 2022

*Khan Wahab Shafique Rahman*  
Khan Wahab Shafique Rahman & Co.  
Chartered Accountants  
Signed by: Md. Abu Sina, FCA  
Senior Partner  
Enrolment No.: 619  
Firm's Registration No: 11970 E.P.  
DVC: 2208110610 ASD35673



**The Hunger Project Bangladesh**  
**Social Mobilization for Accountable Local Governance Towards Creating SDG Unions**  
**Statement of Financial Position**  
As at 31 December, 2021

Particulars	Notes	Amount In Taka	
		31.12.2021	31.12.2020
<b>ASSETS</b>			
<b><u>Non Current Assets</u></b>			
Property, Plant and Equipment	3.00	5,515,105	2,945,305
<b><u>Current Assets</u></b>			
Interest Receivable		2,341,894	1,652,328
Advances, Deposits and Prepayments	4.00	1,108,486	883,746
Cash and Cash Equivalents	5.00	59,851,596	25,814,725
<b>Total Assets</b>		<b>68,817,081</b>	<b>31,296,104</b>
<b>FUND &amp; LIABILITIES</b>			
<b><u>Fund</u></b>			
Fund Account	6.00	68,307,919	30,608,245
<b><u>Current Liabilities</u></b>			
Outstanding and Provision for Expenses	7.00	509,162	687,859
<b>Total Fund and Liabilities</b>		<b>68,817,081</b>	<b>31,296,104</b>

The accompanying notes form an integral part of these financial statements.

*Badiul A. Majumdar*  
Country Director

*M. S. Khan*  
Director (Finance & Admin)

Subject to our separate report of even date.

Dated, Dhaka **11 AUG 2022**

*Khan Wahab Shafique Rahman*  
Khan Wahab Shafique Rahman & Co.  
Chartered Accountants  
Signed by: Md. Abu Sina, FCA  
Senior Partner  
Enrolment No.: 619  
Firm's Registration No: 11970 E.P.  
DVC: 2208110619ASD35673



**The Hunger Project Bangladesh**  
**Social Mobilization for Accountable Local Governance Towards Creating SDG Unions**  
**Statement of Comprehensive Income**  
For the year ended 31 December, 2021

Particulars	Notes	Amount In Taka	
		2021	2020
<b>INCOME</b>			
Foreign fund received	8.00	134,702,889	73,945,465
Fund received from foreign donors locally	9.00	21,164,375	12,300,014
Local contribution/ donation	10.00	1,962,545	2,842,106
Management Charge		695,142	-
Other income	11.00	5,702	38,468
Interest on FDR		2,378,920	1,685,347
<b>Total Income</b>		<b>160,909,573</b>	<b>90,811,400</b>
<b>EXPENDITURE</b>			
Pay and allowances	12.00	50,975,393	43,687,305
Audio video film production and publication	13.00	462,205	190,600
Works with union parishad (Capacity building of UP representative and technical support to UP body for achieving SDGs)	14.00	400,701	720,776
Activities with community for enhance their capacity to achieve SDGs	15.00	25,240,239	16,434,206
Women empowerment as change agent for women rights and 1000 days nutrition scale up	16.00	1,913,112	2,502,037
Community development for SDG focus union	17.00	14,540,716	10,758,617
Youth development and engagement in social services	18.00	6,160,813	3,541,710
Advocacy & alliances for policy reform	19.00	868,954	1,446,782
Monitoring and evaluation	20.00	2,859,500	3,405,794
Participatory action research (PAR) and livelihoods development	21.00	901,404	834,062
Organize people against violence and create social harmony	22.00	4,754,636	8,672,808
Nutrition and Health Awareness and Advocacy Activities	23.00	407,477	-
Administrative Expenses	25.00	11,454,788	10,052,379
Repair, maintenance and rehabilitation	26.00	1,083,266	1,139,235
Depreciation expenses of fixed assets	Appendix- 1	1,186,695	785,890
<b>Total Expenditures</b>		<b>123,209,899</b>	<b>104,172,200</b>
<b>Excess of expenditure over income</b>		<b>37,699,674</b>	<b>(13,360,800)</b>
<b>Total</b>		<b>160,909,573</b>	<b>90,811,400</b>

The accompanying notes form an integral part of these financial statements.

*Badiel A. Mazumdar*  
Country Director

*M. Wahab*  
Director (Finance & Admin)

Subject to our separate report of even date.

Dated, Dhaka **11 AUG 2022**



*Khan Wahab Shafique Rahman*  
Khan Wahab Shafique Rahman & Co.  
Chartered Accountants  
Signed by: Md. Abu Sina, FCA  
Senior Partner  
Enrolment No.: 619  
Firm's Registration No: 11970 E.P.  
DVC: 2208110610AS035673

**The Hunger Project Bangladesh**  
**Social Mobilization for Accountable Local Governance Towards Creating SDG Unions**  
**Statement of Receipts and Payments**  
For the year ended 31 December, 2021

Particulars	Notes	Amount in Taka	
		2021	2020
<b>Opening balance</b>		<b>25,814,725</b>	<b>39,204,294</b>
Cash in hand at Dhaka Office		14,592	58,434
Cash at bank at Dhaka Office		8,744,158	22,679,519
Cash & Bank balance at Regional Offices		1,698,207	2,452,420
FDR		15,357,768	14,013,921
		<b>160,427,113</b>	<b>90,632,550</b>
<b>RECEIPTS</b>			
Foreign fund received	8.00	134,702,889	73,945,465
Fund received from foreign donors locally	9.00	21,164,375	12,300,014
Local contribution/donation	10.00	1,962,545	2,842,106
Management Charge		695,142	-
Other income	11.00	5,702	38,468
Advance realised		207,106	-
Interest on FDR		1,689,354	1,506,497
<b>Total Receipts</b>		<b>186,241,838</b>	<b>129,836,844</b>
<b>PAYMENTS</b>			
Pay and allowances	12.00	51,019,708	43,642,990
Audio/ video film production, documentary film on success of project and Publication	13.00	477,402	190,600
Works with union parishad (Capacity building of UP representative and technical support to UP body for achieving SDGS)	14.00	400,701	721,270
Activities with community for enhance their capacity to achieve SDGs mobilization	15.00	24,717,014	16,436,830
Women empowerment as change agent for women rights and 1000 days nutrition scale up	16.00	1,917,612	2,516,419
Community development for SDG focus union	17.00	14,691,542	10,609,165
Youth development and engagement in social services	18.00	6,163,692	3,551,778
Advocacy & alliances for policy reform	19.00	868,954	1,458,641
Monitoring and evaluation	20.00	2,859,500	3,405,794
Participatory action research (PAR) and livelihoods development	21.00	902,533	833,995
Organize people against violence and create social harmony	22.00	4,797,318	8,630,126
<b>Nutrition and Health Awareness and Advocacy Activities</b>		407,477	
Capital Expenditure	24.00	3,756,495	981,482
Administrative Expenses	25.00	11,011,436	9,802,029
Repair, maintenance and rehabilitation	26.00	2,166,532	1140971
Advances, deposits and prepayments		1,315,592	100029
<b>Total Payments</b>		<b>127,473,508</b>	<b>104,022,119</b>



Particulars	Notes	Amount in Taka	
		2021	2020
<b>Closing balance</b>		<b>59,851,596</b>	<b>25,814,725</b>
Cash in hand at Dhaka Office		39,880	14,592
Cash at bank- Dhaka Office		28,377,515	8,744,158
Cash & Bank balance at Regional Offices		4,571,013	1,698,207
FDR		26,863,188	15,357,768
<b>Total</b>		<b>187,325,104</b>	<b>129,836,844</b>

The accompanying notes form an integral part of these financial statements.

*Badiul A. Majumdar*  
Country Director

*M. A. H.*  
Director (Finance & Admin)

Subject to our separate report of even date.

Dated, Dhaka **11 AUG 2022**

*Khan Wahab Shafique Rahman*  
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**The Hunger Project Bangladesh**  
**Social Mobilization for Accountable Local Governance towards Creating SDG Unions**  
**Notes to the Financial Statements**  
As at & for the year ended 31<sup>st</sup> December, 2021

**01. Introduction:**

**01.01 About the Organization**

The Hunger Project Bangladesh is a non-profit, non-government voluntary development organization, registered with NGO Affairs Bureau of the People's Republic of Bangladesh vide Registration No. 557 dated 12 November 1991 (under the Foreign Donations Regulation Ordinance 1978) and subsequently the organization has renewed the permission and latest renewal was taken from NGOAB on November 29, 2017 which is valid up to November 11, 2026.

**01.02 Nature of work**

The Hunger Project Bangladesh believes that the widespread hunger and poverty in Bangladesh are not due to a lack of resources or dedicated efforts. It is primarily because the hungry and the poor have not been empowered to take responsibility to become the principal authors of their own future. The Hunger project Bangladesh approach is that people are "able" and if an enabling environment is created by the government and others, they can create lives of self-reliance. To achieve this transformation of the mindset of widespread dependency and unleashing the creativity and confidence of the people needs to take place.

In view of this, The Hunger Project Bangladesh follows three pillar strategies:

- a) **Mobilization for self-reliance:** Total social mobilization of women, men and youth in participating unions using the leadership of a group of volunteers- animators for people to create their own vision, set their own priorities and implements mass action campaigns to achieve the priorities.
- b) **Empowering women as key change agents for development:** Extensive training, networking and empowerment of women leaders as the change agent and key resources for all women in the village.
- c) **Forging and effective partnership between Local Government and the People:** Capacity building of each local government to provide the primary leadership for development in ways which are transparent, accountable, and maximum effectiveness at local resource mobilization.

**01.03 Objectives**

- a) To transform people's mindset of dependency and mobilize them towards building a hunger free and self-reliant Bangladesh.
- b) To build a local leadership so that they will be able to take self-reliant action for solving local problems focus on SDGs.
- c) To improve the status of girl child and women and establish their rights.
- d) To strengthen local government so that local problems can be solved locally.
- e) To create a social movement for political reform in order to strengthen democracy and democratic culture.
- f) To mobilize youth so that their creative potential is unleashed, and they become worthy citizens.
- g) To build awareness among the people regarding importance of SDGs.



## **02. Summary of significant accounting policies:**

### **02.01 Method of book-keeping**

The Hunger Project Bangladesh maintains books of account for Social Mobilization for Accountable Local Governance Towards Creating SDG Unions Project by using accounting software online QuickBooks for recording and accounting of its financial transactions.

### **02.02 Contributions and grants**

Funds received from various sources have been recognized under contributions and grants.

### **02.03 Property, plant and equipment**

- a) Fixed assets have been shown at cost less accumulated depreciation.
- b) Depreciation is charged on straight line method. Depreciation has been charged for the whole year on the fixed assets which were purchased during the 1st half of the year i.e. January to June of the accounting year and no depreciation has been charged on the assets which were purchased during the 2nd half of the year.
- c) Rates of depreciation thereon:

<u>Name of Assets</u>	<u>Rate of Depreciation</u>
Furniture & Fixture	10%
Office Equipment	15%
Telephone Installation	15%
Vehicles	20%

### **02.04 Cash and cash equivalents**

Cash and cash equivalents comprise of cash in hand and cash at bank that are readily convertible to a known amount of cash and are subject to insignificant risk of change in value.

### **02.05 Reporting period**

The reporting period of the Social Mobilization for Accountable Local Governance towards Creating SDG Unions Project, The Hunger Project Bangladesh covers 12 months from 1<sup>st</sup> January 2019 to 31<sup>st</sup> December 2019 consistently.

### **02.06 General**

- a) Figures appearing in the financial statements have been rounded off to the nearest Taka.
- b) Previous year figure has been rearranged wherever necessary to confirm to current years presentation.



		Amount In Taka	
		31.12.2021	31.12.2020
<b>3.00 Property, Plant and Equipment</b>			
This is made up as follows:			
Opening balance		13,657,368	12,675,886
Add: Addition during the year	24.00	3,756,495	981,482
		<u>17,413,863</u>	<u>13,657,368</u>
Less: Adjustment/disposal during the year		-	-
		<u>17,413,863</u>	<u>13,657,368</u>
<b>Less: Accumulated depreciation:</b>			
Opening balance		10,712,063	9,926,173
Add: Depreciation charge for the year		1,186,695	785,890
		<u>11,898,758</u>	<u>10,712,063</u>
Less: Adjustment/ disposal made during the year		-	-
		<u>11,898,758</u>	<u>10,712,063</u>
		<u>5,515,105</u>	<u>2,945,305</u>
<b>Written Down Value</b>			
Details have been shown in <b>Appendix-1</b> .			
<b>4.00 Advances, Deposits and Prepayments</b>			
This is made up as follows:			
Opening balance		883,746	1,005,995
Add: Addition during the year		1,315,592	100,029
		<u>2,199,338</u>	<u>1,106,024</u>
Less: Realised during the year		1,090,852	222,278
<b>Closing balance</b>		<u>1,108,486</u>	<u>883,746</u>
<b>5.00 Cash &amp; Cash Equivalents</b>			
This is made up as follows:			
		<b>32,988,408</b>	<b>10,456,957</b>
Cash in Hand at Dhaka Office		39,880	14,592
Cash at Bank- Dhaka Office	5.01	28,377,515	8,744,158
Cash & Bank balance at Regional Offices	5.02	4,571,013	1,698,207
FDR with Midas Financing Limited		26,863,188	15,357,768
<b>Total Cash &amp; Cash Equivalents</b>		<u>59,851,596</u>	<u>25,814,725</u>
<b>5.01 Cash at bank- Dhaka Office</b>			
This is made up as follows:			
National Bank Limited, Dhanmondi Branch		11,200	12,098
National Bank Limited, Asad Gate Branch		18,361	19,051
National Bank Limited, Asad Gate Branch		7,475,912	25,362
National Bank Limited, Asad Gate Branch		-	124
National Bank Limited, Asad Gate Branch		20,872,042	8,687,523
<b>Total</b>		<u>28,377,515</u>	<u>8,744,158</u>



Amount In Taka	
31.12.2021	31.12.2020

#### 5.02 Cash and bank balance at regional office

This is made up as follows:

Rangpur region	1,023,551	140,149
Comilla region	167,829	52,081
Khulna region	319,541	466,710
Bagerhat region	-	21,051
Mymensingh region	290,340	101,414
Kishoregonj region	145	375
Barisal region	631,022	201,578
Sylhet region	-	2,150
Sunasmgong region	250,407	91,847
Chittagong region	-	550
Cox's Bazar region	131,953	42,273
Jhenaidah region	-	295,262
Jessore region	1,156,496	20
Habiganj	1,920	-
Dumuria	57,207	-
Khulna region	20,706	-
Rajshahi region	519,897	282,748
<b>Total</b>	<b>4,571,013</b>	<b>1,698,207</b>

#### 6.00 Fund Account

This is made up as follows:

Opening Balance	30,608,245	43,969,045
Add: Excess of Expenditure Over Income	37,699,674	(13,360,800)
	<b>68,307,919</b>	<b>30,608,245</b>
<b>Last year Adjustment</b>	-	-
	<b>68,307,919</b>	<b>30,608,245</b>

#### 7.00 Outstanding and provision for expenses

This is made up as follows:

Audit fees	274,973	249,975
Travel	-	4,323
Stationery/Office supplies	-	5,894
Youth leadership training	-	1,721
Meeting with Volunteers	-	906
Women leaders Training	-	4,500
Pave training	-	42,682
PAR reflection	-	1,129
Youth regional meeting	-	1,158
Dissemination of Candidate Information	-	15,197
Relief Works	-	2,034
Safe school for girls	-	148,792
Tax on FDR Interest	234,189	165,233
Salary and Allowances	-	44,315
<b>Total</b>	<b>509,162</b>	<b>687,859</b>

Individual item-wise movement is shown in **Appendix-2**.



### 8.00 Foreign fund received

Source of Fund	Date of receipts	USD/ EURO	Taka 2021
The Hunger Project, Australia	06.09.2021	24,680	2,079,290
The Hunger Project, Australia	20.12.2021	37,004	3,139,674
The hunger Project, Netherlands	04.04.2021	-	12,729,722
The hunger Project, Netherlands	13.12.2021	-	954,368
The hunger Project, Netherlands	15.12.2021	-	28,644,015
The hunger Project, Netherlands	20.12.2021	-	4,157,662
The Hunger Project, Newzeland	17.05.2021	20,103	1,687,647
The Hunger Project, Sweden	01.11.2021	870,100	8,581,970
The Global Hunger Project	25.03.2021	59,852	5,024,575
The Global Hunger Project	25.03.2021	39,134	3,285,338
The Global Hunger Project	25.03.2021	111,702	9,377,374
The Global Hunger Project	17.05.2021	148,431	12,460,788
The Global Hunger Project	17.06.2021	34,456	2,892,581
The Global Hunger Project	02.09.2021	146,580	12,349,394
The Global Hunger Project	30.11.2021	81,296	6,897,877
	29.12.2021	1,764	149,560
German Foreign Ministry	30.05.2021	93,043	9,524,239
German Foreign Ministry	14.11.2021	37,274	3,666,056
German Foreign Ministry	21.03.2021	33,445	3,340,670
German Foreign Ministry	21.03.2021	20,734	2,071,003
German Foreign Ministry	17.05.2021	8,060	811,810
Family Health International	21.03.2021	10,450	877,278
<b>Total foreign fund received during the year</b>			<b>134,702,889</b>

### 9.00 Fund received foreign donors locally

British Council	7,477,850
CIPRB	74,908
High Commission of Canada	3,076,000
SDC	10,535,617
<b>Total fund received from foreign donors locally</b>	<b>21,164,375</b>

### 10.00 Local contribution/donation

NGCAF	4,000
Individuals	1,958,545
<b>Total local contribution/ donation received during the year</b>	<b>1,962,545</b>
<b>Total Foreign and Local Fund Received in 2021</b>	<b>157,829,809</b>



	Amount In Taka	
	2021	2020
<b>11.00 Other income</b>		
This is made up as follows:		
Registration fees	-	26,750
Bank Interest	2,102	7,468
Old paper, assets, tyre, tube etc sale	3,600	4,250
<b>Balance as per Statement of Receipts and Payments</b>	<b>5,702</b>	<b>38,468</b>
Add: Accounts payable write off	-	-
<b>Balance as per Statement of Income and Expenditure</b>	<b>5,702</b>	<b>38,468</b>
<b>12.00 Pay and allowances</b>		
This is made up as follows:		
Pay for project personnel	41,333,461	35,160,407
Festival allowance	9,641,932	8,526,898
<b>Balance as per Statement of Comprehensive Income</b>	<b>50,975,393</b>	<b>43,687,305</b>
Less: Due/ provision for current year	-	44,315
	<b>50,975,393</b>	<b>43,642,990</b>
Add: Last year's payments	44,315	-
<b>Balance as per Statement of Receipts and Payments</b>	<b>51,019,708</b>	<b>43,642,990</b>
<b>13.00 Audio video film production and publication</b>		
This is made up as follows:		
Audio-Video and Film production and documentary	39,330	-
Monthly newsletter, Booklet brochures, reports etc	422,875	190,600
<b>Balance as per Statement of Comprehensive Income</b>	<b>462,205</b>	<b>190,600</b>
Add: Last year's payments	15,197	-
<b>Balance as per Statement of Receipts and Payments</b>	<b>477,402</b>	<b>190,600</b>
<b>14.00 Works with union parishad (Capacity building of UP representative and technical support to UP body for achieving SDGs)</b>		
This is made up as follows:		
Project introduction and MOU signing with Union Parishad	207,289	13,985
Imparting residential training to elected representatives of Union Parishad	-	552,398
Support to arrange Ward Shava for local level planning	33,649	-
Support for arranging participatory budget meeting (open budget meeting) and publication of annual report	154,333	1,000
Refreshers meeting/workshop with standing committee of Union Parishad	-	95,198
Follow up meeting with Union Parishad	5,430	58,195
<b>Balance as per Statement of Comprehensive Income</b>	<b>400,701</b>	<b>720,776</b>
Add: Last year's payment	-	-
Less Provision special animator training	-	494
<b>Balance as per statement of receipts and payment</b>	<b>400,701</b>	<b>721,270</b>



	Amount In Taka	
	2021	2020
<b>15.00 Activities with community for enhance their capacity to achieve SDGs mobilization</b>		
This is made up as follows:		
Citizenship and social harmony, VCAW workshop	464,257	74,502
Imparting animator training to social activists/ volunteers	6,652,408	2,385,236
Imparting training for volunteer trainers (TOT) to active trained volunteers to impart animator training and mobilize grassroots people, student, women, elected representatives	1,410,298	1,803,397
Review, follow up meeting with volunteers	2,166,368	1,763,291
Formation of social units and follow up meeting	223,811	354,525
Salary for union coordinator/community mobilisers	13,867,310	10,053,255
Impart community facilitator training	455,787	-
<b>Balance as per Statement of Comprehensive Income</b>	<b>25,240,239</b>	<b>16,434,206</b>
<b>Less: Due/ provision for current year</b>	-	906
Animator training	-	906
	<b>25,240,239</b>	<b>16,433,300</b>
<b>Add: Last year's Payment</b>	906	3,530
Animator training	906	-
	-	3,530
	<b>25,241,145</b>	<b>16,436,830</b>
<b>Less: advance adjustment ( Animator training)</b>	524,131	-
<b>Balance as per Statement of Receipts and Payments</b>	<b>24,717,014</b>	<b>16,436,830</b>
<b>16.00 Women empowerment as change agent for women rights and 1000 days nutrition scale up</b>		
This is made up as follows:		
Provide special residential women leadership development and mother health and nutritional training to grassroots women	485,179	1,266,619
Arrange monthly/bi-monthly follow up and issue based training meeting of trained women	1,034,437	1,026,455
Celebration of International Women Day	125,216	28,310
Celebration of Girls Child Day	268,280	158,423
National/ regional conference of women	-	22,230
<b>Balance as per Statement of Comprehensive Income</b>	<b>1,913,112</b>	<b>2,502,037</b>
<b>Less: Due/ provision for current year</b>	-	4,500
Womwn leader development training	-	4,500
<b>Add: Last years payment</b>	4,500	18,882
Women leaders development training	4,500	3,713
National women conference	-	14,886
BNN Meeting	-	283
<b>Balance as per Statement of Receipts and Payments</b>	<b>1,917,612</b>	<b>2,516,419</b>
<b>17.00 Community development for SDG focus union</b>		
This is made up as follows:		
Provide skill development training for self- employment	1,303,740	1,001,532
Meeting with school management committee to prevent child marriage, improve quality education	-	183,496
Courtyard meeting with parents of students to prevent child marriage and improvequality of education	-	340,409



	Amount In Taka	
	2021	2020
Safe school for girls	669,003	5,170,057
Carry out campaign to stop violence against women	-	868,333
Campaign to stop child marriage and marriage registration	-	80,542
Courtyard meeting with pregnant mothers on ENA	-	600,071
Connecting classroom	230,211	583,889
COVID-19 awarness	7,221,058	645,473
Issused based Campaign	4,437,960	258,954
Relief work	678,744	904,778
School-based activities for water, sanitation & hygiene	-	121,083
<b>Balance as per Statement of Comprehensive Income</b>	<b>14,542,737</b>	<b>10,760,637</b>
<b>Less: Due/ provision for current year</b>	<b>-</b>	<b>150,826</b>
Safe school for girls	-	148,792
Connecting classroom	-	2,034
	<b>14,542,737</b>	<b>10,609,811</b>
<b>Add: Last year's payments</b>	<b>150,826</b>	<b>1,374</b>
Relief	2,034	-
Safe school for girls	148,792	1,374
<b>Balance as per Statement of Receipts and Payments</b>	<b>14,693,563</b>	<b>10,611,185</b>

#### 18.00 Youth development and engagement in social services

This is made up as follows:

Youth Leadership Development training	1,562,487	1,023,005
TOT for youth activists for impart training	426,250	112,841
Support for Social Action Project (SAP) taken by youth	75,300	335,204
Regional Planning and review meeting	107,694	279,636
Arrange Math Olympiad	24,726	6,356
Workshop for formation of youth units and follow up and review meetings	-	232,680
Cop 26	3,962,152	-
TOT/ refreshers course for youth activists	-	150,211
National youth conference	2,204	1,401,777
<b>Balance as per Statement of Comprehensive Income</b>	<b>6,160,813</b>	<b>3,541,710</b>
<b>Add: Last year's payments</b>	<b>2,879</b>	<b>12,947</b>
Youth leadership	1,721	3,145
National youth conference	-	2,465
Regional planning and review meeting	1,158	7,337
	<b>6,163,692</b>	<b>3,554,657</b>
<b>Less: Due/ provision for current year</b>	<b>-</b>	<b>2,879</b>
Youth leaders training	-	1,721
Regional planning and review meeting	-	1,158
National youth conference	-	-
<b>Balance as per Statement of Receipts and Payments</b>	<b>6,163,692</b>	<b>3,551,778</b>

#### 19.00 Advocacy & alliances for policy reform

This is made up as follows:

Followup meeting with SGUAG	-	-
Annual Conference of Volunteers	-	905,779
Celebration of various day	46,537	5,390
Lesson Learn and best practices sharing and dissemination	170,117	-
Round table discussion, workshop, seminar, dialouge planing meeting etc	243,916	199,095



	Amount In Taka	
	2021	2020
Voter education and empowerment by providing candidates information, projection meeting etc.	223,824	312,825
Arrange face to face meeting of candidates and voters	17,926	15,944
Provide training to volunteer on RTI	132,680	-
Workshop with community people on RTI	33,954	7,749
<b>Balance as per Statement of Comprehensive Income</b>	<b>870,975</b>	<b>1,448,802</b>
<b>Less: Due/ provision for current year</b>	<b>-</b>	<b>15,197</b>
Candidate information distribution among voters	-	15,197
	<b>870,975</b>	<b>1,433,605</b>
<b>Add: Last year payment</b>	<b>-</b>	<b>27,056</b>
Candidate information distribution	-	17,100
Follow up meeting with SFUAG	-	9,453
Provide RTI training to volunteer	-	503
	<b>870,975</b>	<b>1,460,661</b>
<b>Less Advance adjustment</b>	<b>-</b>	<b>-</b>
Voterempowerment through providing candidates' information	-	-
<b>Balance as per Statement of Receipts and Payments</b>	<b>870,975</b>	<b>1,460,661</b>
<b>20.00 Monitoring and evaluation</b>		
This is made up as follows:		
Monitoring and evaluation, review and planning meeting	2,859,500	3,405,794
<b>Balance as per Statement of Comprehensive Income</b>	<b>2,859,500</b>	<b>3,405,794</b>
<b>Less: Due/ provision for current year</b>	<b>-</b>	<b>-</b>
	<b>2,859,500</b>	<b>3,405,794</b>
Add Last years payment	-	-
Less advance adjustment	-	-
<b>Balance as per Statement of Receipts and Payments</b>	<b>2,859,500</b>	<b>3,405,794</b>
<b>21.00 Participatory action research (PAR) and livelihoods development</b>		
This is made up as follows:		
PAR workshop	187,215	292,011
PAR periodic reflection workshop	714,189	542,051
<b>Balance as per Statement of Comprehensive Income</b>	<b>901,404</b>	<b>834,062</b>
<b>Less: Due/ provision for current year</b>	<b>-</b>	<b>1,129</b>
PAR Reflection	-	1,129
<b>Balance as per Statement of Receipts and Payments</b>	<b>901,404</b>	<b>832,933</b>
<b>Add last year payment</b>	<b>1,129</b>	<b>1,062</b>
PAR periodic reflection workshop	1,129	664
PAR Workshop	-	398
<b>Balance as per Statement of Receipts and Payments</b>	<b>902,533</b>	<b>833,995</b>
<b>22.00 Organize people against violence and create social harmony</b>		
This is made up as follows:		
Impart PAVE training to local political leaders and elites	773,653	3,141,037
Workshop on social harmony with local elites	226,377	92,090
Organize need base and thematic peace event	838,504	2,570,639
Ambassador development training	-	1,892,792

	Amount In Taka	
	2021	2020
Follow up meeting with ambassadors	85,714	736,090
PPG district/divisional net work	2,830,388	-
Refreshers training to PPG members	-	214,660
Refreshers training to volunteer on social harmony	-	25,500
<b>Total</b>	<b>4,756,657</b>	<b>8,674,828</b>
<b>Less: Due/ provision for current year</b>	<b>-</b>	<b>42,682</b>
Pave training	-	42,682
	<b>4,756,657</b>	<b>8,632,146</b>
<b>Add last year payment</b>	<b>42,682</b>	<b>-</b>
<b>Balance as per Statement of Receipts and Payments</b>	<b>4,799,339</b>	<b>8,632,146</b>
<b>23.00 Nutrition and Health Awareness and Advocacy Activities</b>		
Basic training to project Staff	199,224	-
Identification of CSO	32,240	-
Conduct need assessment of CSO	110,366	-
Mass communication and campaigns on Wash, Nutrition and Communi	41,363	-
Monthly/quarterly UDCC meeting at Union level	24,284	-
<b>Balance as per Statement of Comprehensive Income</b>	<b>407,477</b>	<b>-</b>
<b>Less: Due/ provision for current year</b>	<b>-</b>	<b>-</b>
	<b>407,477</b>	<b>-</b>
<b>Balance as per Statement of Receipts and Payments</b>	<b>407,477</b>	<b>-</b>
<b>24.00 Capital Expenditure</b>		
This is made up as follows:		
Motor Cycle	2,282,400	-
Computer/ Laptop	560,815	796,462
Printer	48,454	46,480
Office equipment	475,008	8,150
Furniture and fixture	389,818	130,390
	<b>3,756,495</b>	<b>981,482</b>
<b>Balance as per Statement of Receipts and Payments</b>	<b>3,756,495</b>	<b>981,482</b>
<b>25.00 Administrative Expenses</b>		
This is made up as follows:		
Traveling/ DSA expenses (Home)	3,587,160	3,072,987
Office rent	4,261,615	3,745,105
Water bill	55,642	79,479
Electricity bill	387,228	292,386
Petrol, oil and lubricant	261,788	254,980
Books and periodicals	69,734	58,753
Advertisement and publicity	113,177	100,095
Stationery, seals and stamps	462,766	363,260
Printing and binding	207,249	168,241
Entertainment expenses	176,959	127,470
Consumable store	-	49,561



	Amount In Taka	
	2021	2020
Insurance/bank charge	107,047	102,605
Postage, courier and parcel	181,369	154,391
Telephone, telegram and tele-printer	487,384	516,972
Telex, fax and internet	439,238	376,371
Audit fee	229,598	208,725
GO- NGO meetings	1,713	15,178
General expenses	172,229	99,700
Govt. tax/ income tax	237,892	168,535
Excise duty	15,000	12,000
Global official visit	-	85,585
<b>Balance as per Statement of Comprehensive Income</b>	<b>11,456,809</b>	<b>10,054,399</b>
<b>Less: Advance adjustment</b>	<b>359,615</b>	<b>222,278</b>
Office rent	141,000	-
Travel	218,615	222,278
	<b>11,097,194</b>	<b>9,832,121</b>
<b>Less: Due/ provision for current year</b>	<b>463,787</b>	<b>384,175</b>
Tax on interest	234,189	165,233
Office supplies	-	5,894
Audit fee	229,598	208,725
Office premises repair and maintenance	-	-
Travel	-	4,323
<b>Add: Last year's payments</b>	<b>380,050</b>	<b>356,103</b>
Tax on interest of FDR	165,233	147,348
Postage, courier and parcel	-	16,410
Office supplies	5,894	620
Entertainment	-	487
Travel	4,323	1,488
Audit fee	204,600	189,750
<b>Balance as per Statement of Receipts and Payments</b>	<b>11,013,457</b>	<b>9,804,049</b>
<b>26.00 Repair, maintenance and rehabilitation</b>		
This is made up as follows:		
Motor vehicle	366,299	411,202
Computer and office equipment	141,294	193,166
Office premises	575,673	534,867
<b>Balance as per Statement of Comprehensive Income</b>	<b>1,083,266</b>	<b>1,139,235</b>
<b>Add: Last year's Payment</b>	<b>1,083,266</b>	<b>1,139,235</b>
<b>Less: Current year due/provision</b>	<b>1,083,266</b>	<b>1,139,235</b>
<b>Less: Advance adjustment</b>	<b>-</b>	<b>-</b>
<b>Balance as per Statement of Receipts and Payments</b>	<b>2,166,532</b>	<b>1,139,235</b>



**The Hunger Project Bangladesh**  
**Social Mobilization for Accountable Local Governance Towards Creating SDG Unions**  
**Statement of Property, Plant & Equipment**  
As at 31 December 2021

Appendix-1

Particulars -	C O S T				Dep. Rate	D E P R E C I A T I O N				Written Down Value as at 31 December 2021
	Balance as at 01 January 2021	Addition during the year	Adjustment during the year	Balance as at 31 December 2021		Balance as at 01 January 2021	Charge during the year	Adjustment during the year	Balance as at 31 December 2021	
	Amount in Taka					Amount in Taka				
Furniture & Fixtures	1,513,313	389,818	-	1,903,131	10%	1,154,938	68,509	-	1,223,447	679,684
Office Equipment	6,608,565	1,084,277	-	7,692,842	15%	4,021,635	661,706	-	4,683,341	3,009,501
Telephone set	68,600	-	-	68,600	15%	68,600	-	-	68,600	-
Motor Car	3,800,000	-	-	3,800,000	20%	3,800,000	-	-	3,800,000	-
Motor Cycle	1,666,890	2,282,400	-	3,949,290	20%	1,666,890	456,480	-	2,123,370	1,825,920
<b>Total:</b>	<b>13,657,368</b>	<b>3,756,495</b>	<b>-</b>	<b>17,413,863</b>		<b>10,712,063</b>	<b>1,186,695</b>	<b>-</b>	<b>11,898,758</b>	<b>5,515,105</b>



**The Hunger Project**  
**Currency: Bangladesh Currency**  
**Statement of outstanding and provision for expenses**  
**Consolidated Accounts**  
**As at 31 December 2021**

Particulars	Salary & Allowances	Women leader training and followup	Meeting with volunteer	Audit fee	Travel	Stationery /Office Supplies	Youth leadership training	Pave training	Safe school	Relief work	PAR Reflection	Youth regional meeting	Publication	Appendix-2	
														Tax on interest of FDR	Total
Amount in Taka															
Opening Balance	44,315	4,500	906	249,975	4,323	5,894	1,721	42,682	148,792	2,034	1,129	1,158	15,197	165,233	687,859
Add: Provision made during the year	-	-	-	229,598									0	234,189	463,787
<b>Sub total</b>	<b>44,315</b>	<b>4,500</b>	<b>906</b>	<b>479,573</b>	<b>4,323</b>	<b>5,894</b>	<b>1,721</b>	<b>42,682</b>		<b>2,034</b>	<b>1,129</b>	<b>1,158</b>	<b>15,197</b>	<b>399,422</b>	<b>1,002,854</b>
Less: Payment made during the year	44,315	4,500	906	204,600	4,323	5,894	1,721	42,682		2,034	1,129	1,158	15,197	165,233	493,692
<b>Balance as on 31.12.2021</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>274,973</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>234,189</b>	<b>509,162</b>



# Khan Wahab Shafique Rahman & Co.

CHARTERED ACCOUNTANTS

SINCE 1968



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of independent audit, tax, accounting and consulting firms

## The Hunger Project Bangladesh

**Project Name: Social Mobilization for Accountable Local Governance Towards Creating SDG Unions.**  
**Funded by: The Hunger Project Global Office USA & its World-Wide Affiliates and other Local Donors.**

### Form – FD 4

**Certificate in respect of foreign donation receipt and utilization  
for the year ended 31st December, 2021  
by the Auditors**

We have audited the Financial Statements of "Social Mobilization for Accountable Local Governance Towards Creating SDG Unions" implemented by The Hunger Project Bangladesh (Registration # 557, dated 12 November, 1991), is located at 2/2 Mirpur Road (Level-4), Block- A, Mohammadpur, Dhaka, Bangladesh for the year ended 31 December 2021 and examined all relevant books and vouchers and certify that according to the audited accounts:

- (1) The brought forward Foreign Donations at the beginning of the year was **BDT 25,362**
- (2) The Foreign Donations amounting to **BDT 134,702,889** were received by the organization through National Bank Ltd. A/C No. **1147001944766** during the year from 01 January 2021 to 31st December 2021 for Social Mobilization for Accountable Local Governance towards Creating SDG Unions Project.
- (3) The balance of unutilized Foreign Donations by The Hunger Project Bangladesh was amounting to **BDT 31,513,116** (As per Notes to FD-4)
- (4) During the year ended 31st December, 2020 the Foreign Donations amounting to **BDT 103,215,135** have been utilized for the following purposes:

**Project Name: Social Mobilization for Accountable Local Governance towards Creating SDG Unions.**

Head of Expenditure	Amount as per Approved budget (Taka)	Amount actually spent (Taka)	Difference (Taka)
Foreign Donation (As per Annexure-A/1)	164,447,658	103,215,135	61,232,523
Foreign Donation received locally As per Annexure-A/1)	60,000,000	21,859,515	38,140,485
Local Donation (As per Annexure-A/1)	17,000,000	0	17,000,000
<b>Total</b>	<b>241,447,658</b>	<b>125,074,650</b>	<b>116,373,008</b>

- (5) Certified that the project has maintained the accounts of Foreign Donation and records relating thereto in the manner specified as in section 5 of the Foreign Donations (Voluntary Activities) Regulations Act, 2016 of rule 8.
- (6) The information furnished above is correct and checked by us.

Dated: Dhaka **11 AUG 2022**



*Khan Wahab Shafique Rahman & Co.*  
Khan Wahab Shafique Rahman & Co.  
Chartered Accountants  
Signed by: Md. Abu Sina, FCA  
Senior Partner  
Enrolment No.: 619  
Firm's Registration No: 11970 E.P.  
DVC: **2208110610AS035673**

**HEAD OFFICE :** RUPALI BIMA BHABAN, 7, RAJUK AVENUE (5TH & 6TH FLOOR), MOTIJHEEL, DHAKA-1000, Tel: 47122785, 223385136, 47122824  
FAX: 880-2-47122824, E-mail: info@kwsrbd.com, kwsr@dhaka.net, Web : www.kwsrbd.com

**BRANCH OFFICE :** FARUK CHAMBER (9TH FLOOR), 1403 SK. MUJIB ROAD, AGRABAD C/A, DOUBLE MOORING, CHATTOGRAM, BANGLADESH,  
Tel : 02333320056, E-mail: kwsrctg@gmail.com

**The Hunger Project Bangladesh**

**Project Name: Social Mobilization for Accountable Local Governance Towards Creating MDG Unions**

**Funded by: The Hunger Project Global Office USA & its World Wide Affiliates and other Local Donors**

**Notes to the FD - 4**

For the year ended 31st December 2021

1. Reconciliation of unutilized fund with closing balance of Receipts & Payments Account

Particulars	Amount in Taka	
	2021	2020
Foreign donation unutilized as at 01 January 2021	25,362	14,994,087
Add: Foreign donation received during the year	134,702,889	73,945,465
<b>Foreign fund available</b>	<b>134,728,251</b>	<b>88,939,552</b>
Less: Expenses out of foreign donation received	103,215,135	88,914,190
<b>Foreign donation unutilized as at 31 December, 2021 (A)</b>	<b>31,513,116</b>	<b>25,362</b>

Implementing Agency: **The Hunger Project Bangladesh**  
 Name of project: **Social Mobilization Accountable Local Governance Towards Creating SDG Unions**  
 Funded by: **The Hunger Project Global Office USA and Its Worldwide Affiliates and Associates and Local Donors**  
 Approval Letter No. & Date: File No. 03.07.0000.662.68.047.2020-171 Date: 15 March 2021  
 Fund Clearance Letter : File No. 03.07.0000.662.68.047.2020-171 Date: 15 March 2021  
 Project Period: 01 January 2021 to 31 December 2025  
 Audit Period: 01 January 2021 to 31 December 2021

SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
<b>1.0</b>	<b>Pay and allowances</b>					
1.1	Pay for project personnel	52,416,000	41,377,776	11,038,224	21%	Some staff were not recruited
1.2	All allowances project personnel	13,104,000	9,641,932	3,462,068	26%	Some staff were not recruited
	<b>Sub-total: (1)</b>	<b>65,520,000</b>	<b>51,019,708</b>	<b>14,500,292</b>	<b>22%</b>	
<b>2.0</b>	<b>Audio video/ film production</b>					
2.1	Audio video/film production, documentary on success of project	450,000	39,330	410,670	91%	Due to COVID-19 some program not implemented
2.2	Monthly news letter	900,000	438,072	461,928	51%	Due to COVID-19 some program not implemented
	<b>Sub-total: (2)</b>	<b>1,350,000</b>	<b>477,402</b>	<b>872,598</b>	<b>65%</b>	
<b>3.0</b>	<b>Program cost</b>					
<b>3.1</b>	<b>Works with union parishad (Capacity building of UP representative and technical support to UP body for achieving SDGS) (A)</b>					
3.1.1	Project introduction and MOU signing	400,000	207,289	192,711	48%	Due to COVID-19 some program not implemented
3.1.2	Special Training to elected representative of Union Parishad	4,974,667	-	4,974,667	100%	Due to COVID-19 training not implemented
3.1.3	Support to arrange Ward Shave for local level planning	1,771,200	33,649	1,737,551	98%	Due to COVID-19 some program not implemented



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
3.1.4	Technical assistance in making five year plan of Union Parishad	270,000		270,000	100%	Due to COVID-19 program not implemented
3.1.5	Organizing day-long workshops with the members of the Standing Committee on the role of the Standing Committee in the Union Parishad to make the Union Parishad effective	180,000	154,333	25,667	14%	Due to COID-19 some program not implemented
3.1.6	Follow Up meeting with Union Parishad	196,800	5,430	191,370	0%	Due to COVID-19 some program not implemented
<b>Sub-total: (A)</b>		<b>7,792,667</b>	<b>400,701</b>	<b>2,224,588</b>		
<b>3.2</b>	<b>Activities with community for enhance their capacity to achieve SDGs mobilization (B)</b>					
3.2.1	Workshop on Citizenship and Social Harmony and VCA Workshop	492,000	464,257	27,743	6%	Due to cost control
3.2.2	Imparting animator training to social activists/ volunteers	6,199,200	6,129,183	70,017	1%	Due to cost control
3.2.3	Provide community facilitator training	2,050,000	455,787	1,594,213	78%	Due to COVID-19 some program not implemented
3.2.4	Imparting training for volunteer trainers (TOT) to active trained volunteers to impart animator training and mobilize grassroots people, student, women, elected representatives	1,800,000	1,410,298	389,702	22%	Due to COVID-19 some program not implemented
3.2.5	Organized Review and planning meetings with volunteers	3,444,000	2,166,368	1,277,632	37%	Due to COVID-19 some program not implemented
3.2.6	Formation of social units and follow up meetings	246,000	223,811	22,189	9%	Due to cost control
3.2.7	Honorarium/Salary for union coordinator/community mobilisers	25,254,000	13,867,310	11,386,690	45%	Due to COVID-19 some program not implemented
<b>Sub-total (B)</b>		<b>39,485,200</b>	<b>24,717,014</b>	<b>14,768,186</b>	<b>37%</b>	
<b>3.3</b>	<b>Social and Political Empowerment and Girls Child Rights ( C )</b>					
3.3.1	Women Leadership Development Training	6,027,000	489,679	5,537,321	92%	Due to COVID-19 some program not implemented



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
3.3.2	Follow up meeting and training meeting with trained women	4,100,000	1,034,437	3,065,563	75%	Due to COVID-19 some program not implemented
3.3.3	Celebration of International Women Day	525,000	125,216	399,784	76%	Due to COVID-19 some program not implemented
3.3.4	Celebration of Girls Child Day	525,000	268,280	256,720	49%	Due to COVID-19 some program not implemented
3.3.5	Workshop on women and girl child issue	820,000	-	820,000	100%	Due to COVID-19 program not implemented
	<b>Sub-total: (C)</b>	<b>11,997,000</b>	<b>1,917,612</b>	<b>10,079,388</b>	<b>84%</b>	
<b>3.4</b>	<b>Youth development and engagement in social actions (D)</b>					
3.4.1	Youth Leadership Development Training	6,199,200	1,564,208	4,634,992	75%	Due to COVID-19 some program not implemented
3.4.2	Provide training to trainers of young workers	1,500,000	426,250	1,073,750	72%	Due to COVID-19 some program not implemented
3.4.3	Refreshers course for youth volunteer trainers	900,000	-	900,000	100%	Due to COVID-19 program not implemented
3.4.4	Arrange math Olympiad to make the youth science minded	450,000	24,726	425,274	95%	Due to COVID-19 some program not implemented
3.4.5	Support for Social Action Project (SAP) taken by youth	200,000	75,300	124,700	62%	Due to COVID-19 some program not implemented
3.4.6	Formation of social unit through workshop	160,000	-	160,000	100%	Due to COVID-19 program not implemented
3.4.7	Regional planning and review meeting	1,650,000	108,852	1,541,148	93%	Due to COVID-19 program not implemented
3.4.8	Achiever summit of youths	1,000,000	-	1,000,000	100%	Due to COVID-19 program not implemented
3.4.9	National youth conference	1,200,000	2,204	1,197,796	100%	Due to COVID-19 program not implemented



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
3.4.10	Mobilise and impart training to youth through online	800,000	-	800,000	100%	Due to COVID-19 program not implemented
3.4.11	Youth day celebration	45,000	-	45,000	100%	Due to COVID-19 program not implemented
3.4.12	COP 26	-	3,962,152	(3,962,152)	0%	To promote enterpeniorship
3.4.13	Linking and learning share	200,000	-	200,000	100%	Due to COVID-19 program not implemented
	<b>Sub-total: (D)</b>	<b>14,304,200</b>	<b>6,163,692</b>	<b>8,140,508</b>	<b>57%</b>	
<b>3.5</b>	<b>Participatory action research (PAR) and livelihoods development (E)</b>					
3.5.1	Participatory Work Research Workshop	200,000	187,215	12,785	6%	Due to cost control
3.5.2	Participatory work research facilitator training	210,000	-	210,000	100%	Due to COVID-19 program not implemented
3.5.3	Participatory Work Research Alternative Reflection Workshop	1,230,000	715,318	514,682	42%	Due to COVID-19 some program not implemented
3.5.4	Savings and Debt Management Training	40,000	-	40,000	100%	Due to COVID-19 program not implemented
	<b>Sub total (E)</b>	<b>1,680,000</b>	<b>902,533</b>	<b>777,467</b>	<b>46%</b>	

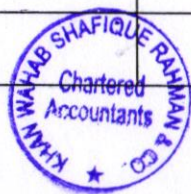
<b>3.6 Organise People Against Violence and Create Social Harmony (F)</b>						
3.6.1	Impart PAVE Training to local political leaders and elite on mitigation of violence and create social harmony	1,250,000	816,335	433,665	35%	Due to COVID-19 some program not implemented
3.6.2	Arrange social harmony workshop with local elites	250,000	226,377	23,623	9%	Due to COVID-19 some program not implemented
3.6.3	Arrange need base and thematic peace event at community level with socio-political leaders to create social harmony	1,728,000	838,504	889,496	51%	Due to COVID-19 some program not implemented
3.6.4	Inter political party dialogue at district and upzila level	1,080,000	-	1,080,000	100%	Due to COVID-19 program not implemented



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
3.6.5	National convention of peace ambassadors	1,000,000	-	1,000,000	100%	Due to COVID-19 program not implemented
3.6.6	PPG refreshers Courses	3,600,000	-	3,600,000	100%	Due to COVID-19 program not implemented
3.6.7	Instructor training for conducting Social Harmony workshops, organizing refresher courses.	216,000	-	216,000	100%	Due to COVID-19 program not implemented
3.6.8	Follow up meeting with ambassador	432,000	85,714	346,286	80%	Due to COVID-19 some program not implemented
3.6.9	PFG District / Divisional Networking Meeting	4,500,000	2,830,388	1,669,612	37%	Due to COVID-19 some program not implemented
3.6.10	Ambassador Development Training	1,000,000	-	1,000,000	100%	Due to COVID-19 program not implemented
	<b>Sub total (F)</b>	<b>15,056,000</b>	<b>4,797,318</b>	<b>9,258,682</b>	<b>61%</b>	-
<b>3.7</b>	<b>Community Development for SDG Focus Union (G)</b>					
3.7.1	Provide skills development Training for self- employment & income generation	1,640,000	1,303,740	336,260	21%	Due to COVID-19 some program not implemented
3.7.2	Meeting with school management committee to improve quality of education and safe school for girl/stop child marriage	246,000	-	246,000	100%	Due to COVID-19 some program not implemented
3.7.3	Meeting with parents to improve quality of education and safe school for girls/stop child marriage	246,000	-	246,000	100%	Due to COVID-19 program not implemented
3.7.4	Courtyard meeting with parents mothers and their mother-in-law to aware them on maternal & child health	369,000	-	369,000	100%	Due to COVID-19 program not implemented
3.7.5	Safe school for girls	7,380,000	817,795	6,562,205	89%	Due to COVID-19 some program not implemented
3.7.6	Issused based Campaign	8,200,000	4,437,960	3,762,040	46%	Due to COVID-19 some program not implemented



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
3.7.7	Teacher training to improve the quality of education	4,000,000	230,211	3,769,789	94%	Due to COVID-19 some program not implemented
3.7.8	Public awareness and distribution of materials on Covid-19	7,500,000	7,221,058	278,942	4%	Due to COVID-19 some program not implemented
3.7.9	Relief Work	1,000,000	680,778	319,222	32%	Due to COVID-19 some program not implemented
3.7.10	Workshop on Disaster Management and Climate Change	300,000	-	300,000	100%	Due to COVID-19 program not implemented
	<b>Sub-total: (G)</b>	<b>30,881,000</b>	<b>14,691,542</b>	<b>16,189,458</b>	<b>52%</b>	
<b>3.8</b>	<b>Advocacy &amp; Alliance for Policy Reform (H)</b>					
3.8.1	Formation and follow-up meeting of SGUAG at district and upazila level	300,000	-	300,000	100%	Due to COVID-19 program not implemented
3.8.2	Celebrating different days	150,000	46,537	103,463	69%	Due to COVID-19 some program not implemented
3.8.3	Lesson Learn and Best Practice to share and deceminate	300,000	170,117	129,883	43%	Due to COVID-19 some program not implemented
3.8.4	Issue based press conference	375,000	-	375,000	100%	Due to COVID-19 program not implemented
3.8.5	Training of volunteers on the right to information	1,476,000	132,680	1,343,320	91%	Due to COVID-19 some program not implemented
3.8.6	Workshop on Right to Information at community level	164,000	33,954	130,046	79%	Due to COVID-19 some program not implemented
3.8.7	Advocacy workshops at district and upazila level	600,000	-	600,000	100%	Due to COVID-19 program not implemented
3.8.8	Empower voters by providing information	3,000,000	223,824	2,776,176	93%	Due to COVID-19 some program not implemented
3.8.9	Organizing projection meetings with candidates and voters	2,000,000	17,926	1,982,074	99%	Due to COVID-19 some program not implemented
3.8.10	Annual meeting / conference of the volunteer	800,000	-	800,000	100%	Due to COVID-19 program not implemented



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
3.8.11	Distribution of information to candidates	4,500,000	-	4,500,000	100%	Due to COVID-19 program not implemented
3.8.12	Round table meetings, workshops, dialogues, plans Meetings etc	1,000,000	243,916	756,084	76%	Due to COVID-19 some program not implemented
	<b>Sub total (H)</b>	<b>14,665,000</b>	<b>868,954</b>	<b>13,796,046</b>	<b>94%</b>	

<b>3.9 Nutrition and Health Awareness and Advocacy Activities(I)</b>						
3.9.1	Detailed project implementation plan and setting a budget	35,000	-	35,000	100%	Due to COVID-19 program not implemented
3.9.2	Provide basic training to project staff	320,000	199,224	120,776	38%	Due to COVID-19 some program not implemented
3.9.3	CSO identification at national, district, upazila, union and community level	94,500	32,240	62,260	66%	Due to COVID-19 some program not implemented
3.9.4	Establishment/formation of open learning center in the community	283,500	-	283,500	100%	Due to COVID-19 program not implemented
3.9.5	Determining the needs of CSOs	190,000	110,366	79,634	42%	Due to COVID-19 some program not implemented
3.9.6	Capacity building training for local entrepreneurs and CSOs	945,000	-	945,000	100%	Due to COVID-19 program not implemented
3.9.7	Workshops on the role and modalities of community and local government representatives on primary health, sanitation and nutrition	189,000	-	189,000	100%	Due to COVID-19 program not implemented
3.9.8	Courtyard Meetings and Community Group Meetings to Raise Awareness on Primary Health, Sanitation and Nutrition	88,452	-	88,452	100%	Due to COVID-19 program not implemented
3.9.9	Raising awareness about WASH, nutrition, adolescent health protection, menstrual health management in primary and secondary schools Campaign	126,000	-	126,000	100%	Due to COVID-19 program not implemented
3.9.10	Measuring the child's growth and creating awareness in the family about what to do	42,000	-	42,000	100%	Due to COVID-19 program not implemented



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
3.9.11	Conduct public relations and campaigns at district, upazila and union level on WASH, nutrition and health protection	201,600	41,363	160,237	79%	Due to COVID-19 some program not implemented
3.9.12	Organizing Orientation on A2i-OC-1 (Right to Information) for the local people	340,200	-	340,200	100%	Due to COVID-19 program not implemented
3.9.13	Assess the needs of CSOs and government employees by arranging special packages for performance appraisal and skill enhancement	500,000	-	500,000	100%	Due to COVID-19 program not implemented
3.9.14	Grassroots discussion on identifying advocacy issues Arrangement of meeting	14,000	-	14,000	100%	Due to COVID-19 program not implemented
3.9.15	Monthly / quarterly meeting at Union level	42,000	24,284	17,716	42%	Due to COVID-19 some program not implemented
3.9.16	Periodic monitoring and reporting	30,000	-	30,000	100%	Due to COVID-19 program not implemented
3.9.17	Networking	39,000	-	39,000	100%	Due to COVID-19 program not implemented
	<b>Sub total (I)</b>	<b>3,480,252</b>	<b>407,477</b>	<b>3,072,775</b>	<b>88%</b>	
<b>3.10</b>	<b>Monitoring and evaluation (J)</b>	<b>6,186,340</b>	<b>2,859,500</b>	<b>3,326,840</b>	<b>54%</b>	Due to COVID-19 some program not implemented
	<b>Total Program Cost (1+2+3)</b>	<b>212,397,658</b>	<b>109,223,453</b>	<b>97,006,828</b>	<b>46%</b>	
<b>4.0</b>	<b>Capital expenditure</b>					
<b>4.1</b>	<b>Equipment</b>					
4.1.1	Motor Cycle	2,100,000	2,282,400	(182,400)	-9%	Due to price hike
4.1.2	Computer/laptop	1,240,000	560,815	679,185	55%	All computer not purchased
4.1.3	Printers	180,000	48,454	131,546	73%	All printers not purchased
4.1.4	Photocopy machine	200,000	-	200,000	100%	Not needed
4.1.5	Camera	100,000	-	100,000	100%	Not needed



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
4.1.6	Projector	200,000	-	200,000	100%	Not needed
4.1.7	Furniture and fixture	600,000	389,818	210,182	35%	All furniture not purchased
4.1.8	Tab	800,000	475,008	324,992	41%	Cost control
4.1.9	AC	200,000	-	200,000	100%	Not needed
4.1.10	Equipment	400,000	-	400,000	100%	Not needed
	<b>Sub-total: (4)</b>	<b>6,020,000</b>	<b>3,756,495</b>	<b>2,263,505</b>	<b>38%</b>	

<b>5.0</b>	<b>Overhead Cost</b>
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<b>5.1 Administrative expenses (Over head cost)</b>						
5.1.1	Traveling /DSA expenses (Home)	4,200,000	3,372,868	827,132	20%	Due to covid 19 travel were limited
5.1.2	Travel abroad	2,400,000	-	2,400,000	100%	Not required
5.1.3	Office rent	6,600,000	4,120,615	2,479,385	38%	New office was not hired
5.1.4	Water	240,000	55,642	184,358	77%	Covid-19 and home office
5.1.5	Electricity	480,000	387,228	92,772	19%	Covid-19 and home office
5.1.6	Fuel and gas	480,000	-	480,000	100%	Not needed
5.1.7	Petrol, oil and lubricants	480,000	261,788	218,212	45%	Due to covid 19 limited movement
5.1.8	Books and periodicals	120,000	69,734	50,266	42%	As required
5.1.9	Advertisement and publicity	240,000	113,177	126,823	53%	As required
5.1.10	Stationery, seals and stamps	480,000	468,660	11,340	2%	As required
5.1.11	Printing and binding	360,000	207,249	152,751	42%	As required
5.1.12	Entertainment and staff meeting	360,000	176,959	183,041	51%	Covid-19 and home office
5.1.13	Labour wages	36,000	-	36,000	100%	Not required
5.1.14	Security guard	600,000	-	600,000	100%	Not required
5.1.15	Computer consumable	240,000	-	240,000	100%	Not required
5.1.16	Consumable store	240,000	-	240,000	100%	Not required
5.1.17	Insurance and banks services	144,000	107,047	36,953	26%	As required
5.1.18	Postage, courier and parcel	480,000	181,369	298,631	62%	As required
5.1.19	Telephone, telegram and teleprinter	840,000	487,384	352,616	42%	As required
5.1.20	Telex, fax and internet	600,000	439,238	160,762	27%	As required



SL. No	Head of Expenses	Approved Budget (Revised)	Actual Expenditure	Variance Short/(Excess)		Reasons of Variation
		Taka	Taka	Taka	%	
5.1.21	Visit of Global officials	500,000	-	500,000	100%	As required
5.1.22	Govt. Taxes/income tax	250,000	183,936	66,064	26%	As required
5.1.23	Audit fee	300,000	204,600	95,400	32%	As required
5.1.24	Go-Ngo Coordination meeting	300,000	1,713	298,287	99%	As required
5.1.25	Office transfer	500,000	-	500,000	100%	Not needed
5.1.26	General expenses	240,000	172,229	67,771	28%	As required
5.1.27	Office courtyard repair and maintenance	300,000	575,673	(275,673)	-92%	As required
5.1.28	Vehicle repair and maintenance	480,000	366,299	113,701	24%	As required
5.1.29	Furniture repair and maintenance	240,000	-	240,000	100%	Not required
5.1.30	Repair and maintenance of computers and equipment	300,000	141,294	158,706	53%	As required
	<b>Total: Overhead Cost (5)</b>	<b>23,030,000</b>	<b>12,094,702</b>	<b>10,935,298</b>	<b>47%</b>	
	<b>Grand total (1+2+3+4+5)</b>	<b>241,447,658</b>	<b>125,074,650</b>	<b>110,205,631</b>	<b>46%</b>	

Note: Expenses made from Foreign donation  
Expenses made from Foreign donation received locally  
Expenses made from local donation and own finance  
**Total expenses**

103,215,135

21,859,515

125,074,650



**Social Mobilization for Accountable Local Governance Towards Creating SDG Unions**  
**Implemented by: The Hunger Project Bangladesh**  
**Funded by: The Hunger Project Global Office USA & its World-Wide Affiliates and other**  
**Local Donors**  
**Report for NGO Affairs Bureau**

In addition to our Auditors' Report, we also report as follows, on the specific points required by the NGO Affairs Bureau vide its circular no. 03.07.2666.657.43.253.17-619 dated 31.01.2022. This report is prepared on the basis of our examination of the books and records of "Social Mobilization for Accountable Local Governance Towards Creating SDG Unions" a project of The Hunger Project Bangladesh for the period from January 01, 2021 to December 31, 2021.

**TOR - 1:**

**Requirements:**

In course of audit of NGOs, the audit firm should perform their duties independently and with utmost care and diligence.

**Compliance:**

We confirm that the audit of financial statements of "Social Mobilization for Accountable Local Governance Towards Creating SDG Unions" for the year ended January 01, 2021 to December 31, 2021 was carried out by us with due diligence and utmost care maintaining the independency.

**TOR - 2:**

**Requirements:**

The audit firm shall give comments after conducting audit of NGOs keeping in view of and in compliance with The Foreign Donations (Voluntary Activities) Regulation Act, 2016 and FD - 6 and terms and conditions relating to project approval.

**Compliance:**

We have observed that the project has been implemented in accordance with the Foreign Donations (Voluntary Activities) Act, 2016, FD-6 related to project approval and conditions for project approval is also checked.

**TOR - 3:**

**Requirements:**

The audit firm, along with their audit report, should issue audit certificate as per format FD - 4 and Annexure A attached thereto prescribed by the NGO Affairs Bureau, relating to foreign donation received and expenditure incurred. All the information in FD-4 regarding foreign donation receipts and payments must be on cash basis, not on accrual basis, i.e., no foreign donation can be presented as negative or receivables. In FD - 4, difference between approved budget and actual budget need to be disclosed as gross amount. All details, i.e., line item-wise approved budget, actual expenditures, variances in percentage and reason for variances will be included in Annexure- A/1. All information (budget line item and sub line item) in Annexure-A/1 and budget should be same as in approved project (Annexure-C).



**Compliance:**

Foreign grant has been taken into accounts on cash basis. **Form FD-4** and **Annexure A/1** as prescribed by the NGO Affairs Bureau in respect of foreign grant have been prepared and duly certified and signed by us and enclosed herewith.

**TOR - 4:**

**Requirements:**

**In case of more than one project, separate audit reports must be prepared as per project year (maximum 12 months). If there is any local income/donation related to the project should be shown in the separate columns.**

**Compliance:**

Separate audit report is prepared for the project. The audit report is prepared on the basis of project period. There was local contribution during the period under audit and shown in the financial statement.

**TOR - 5:**

**Requirements:**

**The summarized Project briefing with aims and objectives and main activities of the project should have to be mentioned in the audit report as follows:**

1. Date of audit appointment.
2. Name of the project.
3. Total project period.
4. Project approval with memo no. and date.
5. Fund released with memo no. and date.
6. Released amount (Installment Wise).
7. Foreign Donation received.
8. Donation received in mother account before fund released by NGOAB, local donation received through in Mother Account.
9. Audit period (project year)
10. Project working area.
11. Number of Beneficiaries.

**Compliance:**

The aim/objectives and main activities of the project are as follows:

**Project Objectives:**

1. To transform people's mindset of dependency and mobilize them towards building a hunger free and self-reliant Bangladesh.
2. To build local leadership so that they will be able to take self-reliant actions for solving local problems focused on SDGs.
3. To improve the status of the girl child and women and establish their political & civic rights.
4. To strengthen local government to make it transparent, accountable, responsive and effective so that local problems can be solved locally.
5. To create a social movement for political reform in order to strengthen democracy and democratic culture.
6. To mobilize youth so that their creative potential is unleashed and they become worthy citizens.
7. To build awareness among the people regarding importance of SDGs.



**c. Details of the project approved by NGO Affairs Bureau are given below:**

Sl. No.	Name of the project:	Social Mobilization for Accountable Local Governance Towards Creating SDG (Unions)																																																	
1.	Date of audit appointment:	22 <sup>th</sup> February, 2022																																																	
2.	Duration of the Project:	01 January 2021 to 31 <sup>st</sup> December 2025																																																	
3.	Project Approval Memo No & Date:	Memo No. 03.07.0000.662.68.047.2020-171 Date: 15.03.2021																																																	
4.	Fund Released Memo No & Date:	Memo No. 03.07.0000.662.68.047.2020-171 Date: 15.03.2021																																																	
5)	Fund Released Amount:	Tk. 224,447,658																																																	
6)	Foreign Fund Received:	<table border="1"> <thead> <tr> <th>Date</th> <th>Amount</th> </tr> </thead> <tbody> <tr><td>06.09.2021</td><td>2,079,290</td></tr> <tr><td>20.12.2021</td><td>3,139,674</td></tr> <tr><td>04.04.2021</td><td>12,729,722</td></tr> <tr><td>13.12.2021</td><td>954,368</td></tr> <tr><td>15.12.2021</td><td>28,644,015</td></tr> <tr><td>20.12.2022</td><td>4,157,662</td></tr> <tr><td>17.05.2021</td><td>1,687,647</td></tr> <tr><td>01.11.2021</td><td>8,581,970</td></tr> <tr><td>25.03.2021</td><td>5,024,575</td></tr> <tr><td>25.03.2021</td><td>3,285,338</td></tr> <tr><td>25.03.2022</td><td>9,377,374</td></tr> <tr><td>17.05.2021</td><td>12,460,788</td></tr> <tr><td>17.06.2021</td><td>2,892,581</td></tr> <tr><td>02.09.2021</td><td>12,349,394</td></tr> <tr><td>30.11.2021</td><td>6,897,877</td></tr> <tr><td>29.12.2021</td><td>149,560</td></tr> <tr><td>30.05.2021</td><td>9,524,239</td></tr> <tr><td>14.11.2021</td><td>3,666,056</td></tr> <tr><td>21.03.2021</td><td>3,340,670</td></tr> <tr><td>21.03.2021</td><td>2,071,003</td></tr> <tr><td>17.05.2021</td><td>811,810</td></tr> <tr><td>21.03.2021</td><td>877,278</td></tr> <tr> <td><b>Total</b></td> <td><b>134,702,889</b></td> </tr> </tbody> </table>		Date	Amount	06.09.2021	2,079,290	20.12.2021	3,139,674	04.04.2021	12,729,722	13.12.2021	954,368	15.12.2021	28,644,015	20.12.2022	4,157,662	17.05.2021	1,687,647	01.11.2021	8,581,970	25.03.2021	5,024,575	25.03.2021	3,285,338	25.03.2022	9,377,374	17.05.2021	12,460,788	17.06.2021	2,892,581	02.09.2021	12,349,394	30.11.2021	6,897,877	29.12.2021	149,560	30.05.2021	9,524,239	14.11.2021	3,666,056	21.03.2021	3,340,670	21.03.2021	2,071,003	17.05.2021	811,810	21.03.2021	877,278	<b>Total</b>	<b>134,702,889</b>
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7)	Fund deposit to Mother A/C without prior approval of NGOAB:	No Fund deposited prior approval of NGOAB.																																																	
8)	Audit Year:	01 January 2021 to 31 December 2021																																																	
9)	Location of the Project:	Twenty-two districts and 6 city corporation. However special emphasis was given in 164 unions.																																																	
10)	Number of Beneficiaries:	195,000 person																																																	

**TOR - 6:**

**Requirements:**

Balance Sheet (Statement of Financial Position), Statement of Comprehensive Income and Statement of Receipts and Payments will be part of audit report and duly signed by the NGO authority. Further explanation is required if Statement of Financial Position (Balance Sheet) is not required. The Statement of Receipts and Payments should be prepared in accordance with the head of accounts maintained in the ledger book of the NGO. The detailed break-up of the expenditures shall have to be projected in the notes, where the consolidated expenditure (such as contingency and others) has been shown.

**TOR - 12:**

**Requirements:**

The detailed description of the bank account (mother account) number approved by the NGO Affairs Bureau to receive foreign donations, name of the bank and branch, amount of donation received with dates and name of the donor should be mentioned. also relevant project bank account number, bank name & branch and balance information will be mentioned. There should be information regarding reconciliation of mother account and project account and whether the reconciliation is correct or not.

**Compliance:**

Detailed description of both mother account and project bank accounts along with name of the bank and branch, amount of donation received and name of the donor is given below:

<b>Mother Account:</b>	
1. Name of the bank:	National Bank Ltd.
2. Name of branch:	Asad Gate
3. Account number:	1147001944766
4. Name of the donor:	The Hunger Project Global Office USA & its World-Wide Affiliates
Date of receipt	Amount in Taka
06.09.2021	2,079,290
20.12.2021	3,139,674
04.04.2021	12,729,722
13.12.2021	954,368
15.12.2021	28,644,015
20.12.2022	4,157,662
17.05.2021	1,687,647
01.11.2021	8,581,970
25.03.2021	5,024,575
25.03.2021	3,285,338
25.03.2022	9,377,374
17.05.2021	12,460,788
17.06.2021	2,892,581
02.09.2021	12,349,394
30.11.2021	6,897,877
29.12.2021	149,560
30.05.2021	9,524,239
14.11.2021	3,666,056
21.03.2021	3,340,670
21.03.2021	2,071,003
17.05.2021	811,810
21.03.2021	877,278
<b>Total in Taka</b>	<b>134,702,889</b>
5. Balance as per bank statement as on 31 December 2021 Tk.7,475,912	
6. Balance as per cash book as on 31 December, 2021 Tk. 7,475,912	



Details of bank account for project are given below:				
Name of Bank & Branch	Branch	Account Type	Account No	Balance as on 31 December 2021 Taka
National Bank Limited	Dhanmondi	Special Notice Deposit(SND)	1063000839330	11,199.58
National Bank Limited	Asad Gate	Current Deposit	1147000046743	18,360.51
National Bank Limited	Asad Gate	Current Deposit	1147000038782	20,872,042
National Bank Limited	Asad Gate	Current Deposit	1147001944766	7,475,912.01
National Bank Limited	Jashore	Savings Bank	1028000367260	1,076,272.57
National Bank Limited	Barishal	Savings Bank	1013001493985	587,737.29
National Bank Limited	Mymensingh	Savings Bank	1026001138318	288,202.00
National Bank Limited	Rangpur	Savings Bank	1006001157332	973,638.00
National Bank Limited	Rajshahi	Savings Bank	1005001776186	424,401.00
National Bank Limited	Khulna	Current Deposit	1007000428084	294,673.00
National Bank Limited	Habiganj	Savings Bank	1071000237160	1,919.59
National Bank Limited	Sunamganj	Savings Bank	1086000240995	206,109.00
National Bank Limited	Comilla	Savings Bank	1009001297910	166,018.00
National Bank Limited	Cox's bazer	Savings Bank	1064003892082	131,953.74
National Bank Limited	Kishoreganj	Savings Bank	1065001665893	145.15
Social Islami Bank Ltd.	Dumuria	Al Wadia Current Deposit	1131330008078	55,757.50
National Bank Limited	Khulna	Savings Bank	1007000405631	20,706.07

Reconciliation of mother account and project bank accounts has been done and the same is found in order.

**Transfer to amount from Mother A/C to Project A/C:**

SL No.	Name of the Bank	Branch	Account No.	Receipt Date	Amount in Taka
1.	National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	21.03.2021	6,300,000
2.	National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	24.03.2021	17,687,000
3.	National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	28.04.2021	12,729,722
4.	National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	01.04.2021	24,480,000

National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	31.08.2021	2,900,000
National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	22.09.2021	14,400,000
National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	11.10.2021	13,500,000
National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	22.09.2021	14,400,000
National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	01.11.2021	8,600,000
National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	14.11.2021	3,659,357
National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	29.11.2021	6,897,877
National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	14.12.2021	954,368
National Bank Limited	Asad Gate Branch, Dhaka	1147000038782	20.12.2021	28,644,015
<b>Sub-Total</b>				<b>127,252,339</b>
<b>Remaining Amount</b>				<b>7,475,912</b>
<b>Total Balance</b>				<b>134,728,251</b>

Remaining balance of Tk. 7,475,912 has not been transferred from mother account to project account during the time of our audit.

**TOR - 13:**

**Requirements:**

In case of donations received in kinds, making the valuation thereof should be included with donation shown in FD- 4. Statement should be given in respect of its utilization and description of balance in accordance with FD - 5.

**Compliance:**

It is confirmed that no grant in kinds/goods has been received by the project during the year under audit, as such FD-5 need not to be submitted.

**TOR - 14:**

**Requirements:**

Interest earned/exchange gain derived on foreign donations should have to be stated separately in the statement of accounts and to utilize such fund whether permission/approval has been obtained from the NGO Affairs Bureau should have to be mentioned.

**Compliance:**

Bank interest amounting of Tk. 2,102 is earned by the project during the year under audit but not utilized. No exchange gain was derived on foreign donations received during the year under audit.



**TOR - 15:**

**Requirements:**

The report should contain information whether the NGO has maintained Cash Book, Bank Book, Ledger Book under double entry system of accounting, stock register, asset register and other register as per requirement of section 12 of the Foreign Donations (Voluntary Activities) Regulation Act, 2016.

**Compliance:**

As per Rule-12 of the Foreign Donation (Voluntary Activities) Regulation Act, 2016, books of account have been maintained following software based double entry system of accounting and stock register & asset register has duly been maintained by the organization.

**TOR - 16:**

**Requirements:**

In case, where there is Revolving Loan Fund (RLF) against previously and currently implemented projects of the NGO, whether separate project/donor-wise accounts are maintained or a consolidated account is maintained should have to be mentioned. Also a statement on whether this account has been audited separately every year or not should be provided. If foreign aided RLF account is not kept separately and there are loan disbursements from the projects under implementation, then service charge received required to be shown as receipt to be ensured.

**Compliance:**

The project has no Micro Credit Program or Revolving Loan Fund (RLF) and the Organization does not run any micro credit program.

**TOR - 17:**

**Requirements:**

Information regarding having license of Microcredit Regulatory Authority (MRA) for implementing microcredit programme.

**Compliance:**

During the period under audit, the organization has not collected any license from Micro Credit Regulatory Authority (MRA) & the organization didn't operate any micro credit program.

**TOR -18:**

**Requirements:**

Whether the amount of donation has been spent in foreign currency, if spent the details of which should have to be mentioned.

**Compliance:**

No expenditure was incurred in foreign currency by the Organization during the year under audit.



**TOR - 19:**

**Requirements:**

Whether excess expenditure over budget head has been adjusted against another head or adjusted the expenditure of an unapproved head with an approved head. In such case whether approval from the NGO Affairs Bureau has been obtained for excess expenditure over budget.

**Compliance:**

On analysis of budget actual expenditure and budget variance report, it was found that overall expenditure was within limit of the approved budget but some cases head wise expenditure over its limit and no explanation is given to Annexure A/1.

**TOR - 20:**

**Requirements:**

There has been instruction in the concerned circular that salary and allowances of officers/staffs of any amount and in case of other expenditure over Taka 10,000 shall be paid through bank account. Any contravention of this instruction shall be mentioned in the report.

**Compliance:**

It is confirmed that we have verified pay sheet and found that salary were regularly paid through bank account as per order of NGO Affairs Bureau. In case of expenses more than Tk. 10,000 is paid through cheque.

**TOR - 21:**

**Requirements:**

The information about source of loan and approval of NGO Affairs Bureau should be mentioned, if the project is implemented by taking loan.

- a. If the project has been implemented by taking loan from any sources, reasons and sources of the loans along with comment as prior approval of NGOAB and Executive Committee of the NGO should be mentioned.
- b. As per letter Ref. No. 03.07.2666.657.43.253.17-619 Dated: 31.01.2022 as issued by NGOAB, furnish following information if the project is implemented by NGO by taking loan/ receiving loan and local donation:

SI. NO.	Particulars	Remarks
01.	Proof of communication regarding non receipt of donation from donor agencies;	
02.	Sources of own fund;	
03.	Bank Statement;	
04.	Proof of transfer of fund in the project & the decisions of Executive Committee;	
05.	Detailed sources of local donation;	



**Compliance:**

On our verification, it was found that no loan was taken for implementation of the project during the period of our audit.

**TOR - 22:**

**Requirements:**

Whether any member of the General Body and Executive Committee receives salary and allowance or any sorts of honorarium. If received, the details of which should have to be provided. Also if Executive Head of the NGO is taking salary or other benefits and honorarium from the project under audit, either full or partial, the detail disclosure is required.

**Compliance:**

To the best of our knowledge, there was no General Body or Executive Body of the organization during the period concerned as it is a branch global Hunger Project. However, there is a Senior Management Team (SMT) consisting of Country Director and Directors. They are the salaried staff of The Hunger Project Bangladesh.

**TOR - 23:**

**Requirements:**

Whether the internal control system of the NGO is satisfactory or not should have to be mentioned.

**Compliance:**

So far it appears to us from our test check that the internal control as followed by this NGO is effective and satisfactory

**TOR - 24:**

**Requirements:**

Whether any amount has been refunded to the donor agency without prior approval from the NGO Affairs Bureau? If refunded, details should have to be given.

**Compliance:**

In this year there was no refund to the donor.

**TOR - 25:**

**Requirements:**

Whether in compliance with the government rules and regulations, revenue stamp has been affixed in appropriate cases, VAT/Income tax has been deducted at source from bill/voucher or not and deducted VAT/Income tax have been duly deposited with government exchequer in time, auditors comments should have to be given in this regard.



SL. No.	Head of Expenditure as per Annexure-A/1	Amount of Expenditure	Deductible Amount		Deducted Amount		Deposited Amount		Due / Outstanding		Challan Number, Date, Bank Name & Branch Annexure-A/1
			4 VAT	5 IT	6 VAT	7 IT	8 VAT	9 IT	10 VAT	11 IT	
1	2	3									
<b>Total</b>											

**Compliance:**

- (a) On our scrutiny we observed that, Revenue Stamps on payment voucher / bill against payment of Tk.400 or above have been duly affixed except in some cases at field level.
- (b) In Bangladesh the audit of the NGO only conducted on test basis as a result it is not possible to confirm deduction and depositing of Tax at every cost center and in every case. To the best of our knowledge and observation, the organization has deducted Tax at source as per Govt. rules Total amount of VAT & Tax deducted at source & deposited to the treasury for this project have been shown in **Annexure-B** during the year

**TOR - 26:**

**Requirements:**

Statement on whether the NGO as a Legal Entity as per Income Tax Ordinance 1984 submitted income tax return accordingly. Moreover, whether income tax return has been submitted and assessment has been completed or not for any foreign employee employed in the NGO.

**Compliance:**

The Hunger Project Bangladesh submitted annual Income Tax Return to NBR as per Income Tax Ordinance 1984. And no foreign officer is working in the organization.

**TOR - 27:**

**Requirements:**

Information required relating to: whether the NGO has any Income Generating Activities (IGA) under the project, if so whether the income tax has been duly paid for on all earnings or income tax exemption certificate in relevant case has been obtained from the National Board of Revenue.

**Compliance:**

The organization has no any Income Generating Activities under this project.

**TOR - 28:**

**Requirements:**

Whether any officer/staff/member of the Executive Committee or General Body has availed foreign tour with the finance/air ticket/other facilities received from foreign sources. If availed, description of which and in case of foreign tour whether permission of NGO Affairs Bureau has been obtained, details of which should have to be stated.

**Compliance:**

No expenditure was incurred on account of foreign travel of foreign grant in foreign currency.

**TOR - 29:**

**Requirements:**

The description of fixed assets along with value held by the NGO at the time of audit should have to be attached with the audit report. Whether the related fixed assets/deeds/house rent agreement/donated land/car and other assets are in the name of the organization should have to be mentioned in the report.

**Compliance:**

The project fixed asset has been shown in the Annexure-A of audited financial statements of the report. Deeds of office rent, vehicles are registered in the name of the organization

**TOR - 30:**

**Requirements:**

Whether any movable/immovable property procured from the fund of the project has been sold/transferred? If yes, whether approval from the NGO Affairs Bureau has been obtained or not?

**Compliance:**

No asset was sold during the reporting period.

**TOR - 31:**

**Requirements:**

After the completion of audit the CA firm should submit a Management Letter/Report of all irregularities/illegal expenditure/unauthorized expenditure/expenditure exceeding budget to the management authority of the NGO and one copy of such report is required to be submitted to the Deputy Director (Inspection & Audit) of the NGO Affairs Bureau along with the audit report. If such letter/report is not required that also needs to be mentioned.

**Compliance:**

During our audit, there is no significant reportable observation. So, submission of management letter or report to the Deputy Director of NGO Affairs Bureau would not be needed.

**TOR - 32:**

**Requirements:**

A CA firm cannot perform audit for the same NGO project for more than 05 (five) consecutive years. For this purpose a statement is required that the CA firm is not engaged as an auditor for the NGO under audit for more than 05 (five) consecutive years.

**Compliance:**

We do hereby certify that the projects of the NGO under audit have not been audited by us continuously for more than five years. This is the 1<sup>st</sup> year audit of Five years project and this is 3<sup>rd</sup> time audit for the organization .



**TOR - 33:**

**Requirements:**

**A list of Executive Committee/Governing Board/Management Committee members of NGO under audit shall have to be given.**

**Compliance:**

No local executive committee is available as The Hunger Project Bangladesh is the branch of The Global Hunger Project.

**TOR - 34:**

**Requirements:**

**Whether, all the expenses relating to the audit has been met out of fund of the concerned project or not, should have to be mentioned.**

**Compliance:**

All expenditure related to the audit fee of this project will be paid from the project fund.

**TOR - 35:**

**Requirements:**

**Memo number along with date of enlistment of the audit firm should be mentioned in the audit report.**

**Compliance:**

Our enlistment number with NGO Affairs Bureau is serial No. 52 vide circular No. 03.07.2666.657.43.253.17-51 dated 16.01.2020.

**TOR - 36:**

**Requirements:**

**Whether, all the financial transactions are free from money laundering and terrorist financing should be mentioned by examining those.**

**Compliance:**

As far as our test basis checking we did not find any financial transaction of this project which involved in Money Laundering & Terrorist Financing during our audit period.

**TOR - 37:**

**Requirements:**

**Opinion shall be given with supporting that whether conditions regarding project approval has been followed and whether local administration has been involved in implementation of the project.**



**Compliance:**

It is confirmed with led by evidence that all the terms and conditions of the project approval letter have been followed properly by the NGO & the local administrative government was actively involved in implementing the project activities.

**TOR - 38:**

**Requirements:**

Whether the audit has been completed within stipulated time frame; if not describe the reasons.

**Compliance:**

The audit has been started within stipulated time but report has been delayed due to COVID-19 situation.

**TOR-39**

DVC (Data Verification Code) should be mentioned in the audit report.

**Compliance:**

DVC (Data Verification Code) has been mentioned in the audit report.

Dated: Dhaka. 11 AUG 2022

*Khan Wahab Shafique Rahman & Co.*  
Khan Wahab Shafique Rahman & Co.  
Chartered Accountants  
Signed by: Md. Abu Sina, FCA  
Senior Partner  
Enrolment No.: 619  
Firm's Registration No: 11970 E.P.  
DVC: 2208110610 ASD35673



Implementing Agency:

**The Hunger Project Bangladesh**

Name of project:

**Social Mobilization Accountable Local Governance Towards Creating SDG Unions**

Funded by:

**The Hunger Project Global Office USA and Its Worldwide Affiliates and Associates and Local Donors**

Approval Letter No. & Date:

File No. Date: 15 March 2021

Fund Clearance Letter :

File No. Date: 15 March 2021

Project Period:

01 January 2021 to 31 December 2025

Audit Period:

01 January 2021 to 31 December 2021

Sl #	Particulars	Expenses amount	Deductible Amount		Deduct VAT		Amount Deposit to Govt.fund		Due Amount		Ref:VAT/ ITpayment Challan no.	Date
1	2	3	4	5	6	7	8	9	10	11	12	13
			VAT	IT	VAT	IT	VAT	IT	VAT	IT		
1.0	Pay and allowances											
1.1	Pay for project personnel	41,377,776		553,719		553,719		553,719			T-04, T-04, T-57, T-31, T-62, T-34, 50, 50, T-09, T-20, T-06, T-26	1-Feb-2021, 3-Mar-2021, 1-Apr-2021, 2-May-2021, 30-May-2021, 28-Jun-2021, 17-Aug-2021, 1-Sep-2021, 30-Sep-2021, 1-Nov-2021, 30-Nov-2021, 27-Dec-2021
1.2	All allowances project personnel	9,641,932										
	Sub-total: (1)	51,019,708	-	553,719	-	553,719	-	553,719	-	-		
2	Audio video/ film production											
2.1	Audio video/film production, documentary on success of project	39,330	2,850	218	2,850	218	2,850	218			T-18,T-21, 5,6, 57,58	13-Jan-2021, 31-Oct-2021, 14-Dec-2021
2.2	Monthly news letter	438,072	38,443	11,534	38,443	11,534	38,443	11,534			57,58,T-07,T-08	27-Jun-2021,3-Nov-2021
	Sub-total: (3)	477,402	41,293	11,752	41,293	11,752	41,293	11,752	-	-		
3	Program cost											
3.1	Works with union parishad (Capacity building of UP representative and technical support to UP body for achieving SDGS) (A)											
3.1.1	Project introduction and MOU signing	207,289	5,862	2,484	5,862	2,484	5,862	2,484	0	0	T-42,43,44,45: T-42,43,44,45,46,47,48,49: T-58,59	30-Sep-2021, 31-Oct-2021, 15-Dec-2021
3.1.2	Support to arrange Ward Shave for local level planning	33,649	2,427	969	2,427	969	2,427	969			400,407, 397,403, 140,141, 36,37, 36,37, 31,38, 70,72, 74,75, 188,189, 882,883, 116,117, 79,80, 684,685, 424,425	17-Oct-2021, 17-Oct-2021, 31-Oct-2021, 28-Oct-2021, 28-Oct-2021, 28-Oct-2021, 15-Nov-2021, 15-Nov-2021, 29-Nov-2021, 29-Nov-2021, 12-Dec-2021, 14-Dec-2021, 21-Dec-2021, 27-Dec-2021



SI #	Particulars	Expenses amount	Deductable Amount		Deduct VAT		Amount Deposit to Govt.fund		Due Amount		Reff:VAT/ ITpayment Challan no.	Date
3.1.4	Organizing day-long workshops with the members of the Standing Committee on the role of the Standing Committee in the Union Parishad to make the Union Parishad effective	154,333	11,021	5,032	11,021	5,032	11,021	5,032	-	-	43.44 , 61.65 , 32.33 , 23.24 , 23.24 , 39.4 , 39.4 , 121.122 , 125.126 , 119.12 , 119.12 , 28.29 , 28.29 , 14.2 , 14.2 , 7.8 , 38.39 , 38.39 , 14.15 , 179.179 , 176.179 , 179.179 , 29.3 , 32.33 , 22.24 , 8.9 , 8.9 , 8.9 , 15.16 , 153.154 , 153.154 , 69.7 , 131.132 , 82.83 , 82.83 , 24.25 , 174.175 , 225.228 , 225.224 , 224.229 , 4.5 , 224.229 , 69.7 , 147.148.6.7 , 882.883 , 882.883 , 186.187 , 192.193 , 21.22 , 12.15 , 18.19 , 56.57 , 180.181 , 10.11 , 7.6 , 35.36 , 58.59 , 13.18 , 250.251.270.268 , 46.47 , 12.13 , 120.122 , 6.12 , 310.317.309.334 , 20.14 , 21.22 , 10.15 , 186.192 , 98.99 , 109.11 , 18.19 , 36.37 , 20.21 , 32.179 , 72.88 , 48.53 , 10.11 , 4.44.45 , 64.67 , 5.6 , 25.46 , 23.24 , 72.73 , 14	13-Sep-2021 , 13-Sep-2021 , 14-Sep-2021 , 21-Sep-2021 , 21-Sep-2021 , 13-Sep-2021 , 8-Sep-2021 , 21-Sep-2021 , 21-Sep-2021 , 21-Sep-2021 , 21-Sep-2021 , 21-Sep-2021 , 28-Sep-2021 , 28-Sep-2021 , 23-Sep-2021 , 23-Sep-2021 , 22-Sep-2021 , 23-Sep-2021 , 23-Sep-2021 , 14-Oct-2021 , 28-Oct-2021 , 28-Oct-2021 , 28-Oct-2021 , 28-Oct-2021 , 28-Oct-2021 , 28-Oct-2021 , 28-Oct-2021 , 31-Oct-2021 , 31-Oct-2021 , 31-Oct-2021 , 24-Oct-2021 , 24-Oct-2021 , 22-Aug-2021 , 24-Aug-2021 , 17-Nov-2021 , 17-Nov-2021 , 30-Nov-2021 , 29-Nov-2021 , 28-Nov-2021 , 28-Nov-2021 , 28-Nov-2021 , 29-Nov-2021 , 28-Nov-2021 , 30-Dec-2021 , 27-Dec-2021 , 29-Nov-2021 , 29-Nov-2021 , 29-Nov-2021 , 29-Nov-2021 , 31-Aug-2021 , 26-Aug-2021 , 26-Aug-2021 , 29-Aug-2021 , 29-Aug-2021 , 26-Aug-2021 , 25-Aug-2021 , 26-Jul-2021 , 29-Aug-2021 , 16-Jun-2021 , 20-Jun-2021 , 27-Jun-2021 , 28-Jul-2021 , 29-Jul-2021 , 5-May-2021 , 28-May-2021 , 25-May-2021 , 17-May-2021 , 5-May-2021 , 31-Mar-2021 , 28-Mar-2021 , 28-Mar-2021 , 28-Mar-2021 , 31-Mar-2021 , 28-Mar-2021 , 18-Mar-2021 , 18-Mar-2021 , 1-Mar-2021 , 24-Feb-2021 , 1-Mar-2021 , 17-Feb-2021 , 17-Feb-2021 , 18-Mar-2021 , 28-Feb-2021 , 3-May-2021 , 28-Jan-2021
3.1.5	Refreshers Workshop with Standing Committee Members											
3.1.6	Follow Up meeting with Union Parishad	5,430										
	Sub-total: (A)	400,701	19,310	8,485	19,310	8,485	19,310	8,485	-	-		















SI #	Particulars	Expenses amount	Deductible Amount	Deduct VAT	Amount Deposit to Govt.fund	Due Amount	Ref:VAT/ITpayment Challan no.	Date
3.6.4	Inter political party dialogue at district and upzila level							
3.6.5	National convention of peace ambassadors							
3.6.6	PPG refresher Courses							
3.6.7	Instructor training for conducting Social Harmony workshops, organizing refresher courses							
3.6.8	Follow up meeting with ambassador	85,714	25,352	47,173	25,352	47,173	4,5, 39.4, 39.4, 43.44, 3.2, 7.6, 8.9, 1015.1016, 1014, 1012.1013, 13.14, 1651.66, 30.31, 24.25, 157.158, 688, 687, 688, 687, 28.29, 731.732, 54.55, 1090.1091, 1434.1435, 25, 26, 3, 4, 2, 7, 2, 16, 7, 17.25, 18, 26, 25, 16, 45, 43.44, 44.46, 1180, 1016, 1016, 167, 1013, 1008, 25.27, 34, 235, 22, 55, 30, 28, 36, 19, 11.12, 9, 12, 7.6	17-Feb-2021, 12-Sep-2021, 11-Sep-2021, 16-Sep-2021, 26-Jan-2021, 25-Jan-2021, 26-Oct-2021, 31-Oct-2021, 18-Oct-2021, 30-Sep-2021, 21-Dec-2021, 21-Dec-2021, 30-Nov-2021, 30-Nov-2021, 28-Oct-2021, 17-Nov-2021, 22-Dec-2021, 28-Nov-2021, 21-Jan-2021, 18-Jan-2021, 18-Jan-2021, 12-Jan-2021, 12-Jan-2021, 18-Jan-2021, 18-Jan-2021, 17-Jan-2021, 10-Jan-2021, 17-Jan-2021, 20-Jan-2021, 20-Jan-2021, 21-Jan-2021, 25-Mar-2021, 20-Jan-2021, 27-Dec-2021, 12-Dec-2021, 23-Dec-2021, 27-Oct-2021, 20-Jan-2021, 2-Mar-2021, 31-Mar-2021, 31-Oct-2021, 14-Nov-2021, 22-Dec-2021, 27-Sep-2021, 28-Oct-2021, 14-Nov-2021, 30-Nov-2021, 13-Dec-2021, 27-Dec-2021, 2021, 13-Dec-2021, 27-Dec-2021
3.6.9	PFG District / Divisional Networking Meeting	2,830,388	25,274	10,868	25,274	10,868	312.319, 124.121, 115.116, 114.113, 12.13, 16.17, 263.272.84.85, 257.258.260.259, 116.115.112.117, 127.126.52.53, 60.61.56.57, 260.259, 172.173, 326.325.313.315, 314.319, 16.17.15.21, 20.21.22, 19.23.21.22, 391.390.396.397, 28.35.29.34, 102.104.21, 121.124.122.125.401.402, 102.104, 48.47, 42.41, 38.39, 40.37, 46.45, 40.41, 31.32, 57.71, 193.194, 170.171, 191.192, 193.194, 171.17, 139.184, 47, 8.9, 8.9, 15.16, 8.961.62.59.60, 21.24.23.22.20.25, 379.380, 2.3, 80.81, 10.11, 10.11, 44.45, 24.25, 46.47, 10.11, 20.21, 24.25, 1.02, 12.13, 37.38, 50.54.49.48.52.53, 258.253.254.253.261.262, 882.883, 192.193, 421.422, 13.14.11.15.12.16, 15.12.8.11, 14.13.09.10, 50.53.51.52, 14.15.13.10.9.53.50.51.52, 30.31.32.35, 40.41.42, 8.11, 12, 57, 30.28, 17.14, 29.28, 7.2, 49.50.21.22.73.72, 24.7.8.25	27-May-2021, 29-Jul-2021, 29-Jul-2021, 28-Jul-2021, 16-Jun-2021, 20-Jun-2021, 29-Jul-2021, 27-Jun-2021, 29-Aug-2021, 31-Aug-2021, 27-May-2021, 25-May-2021, 17-May-2021, 17-May-2021, 27-May-2021, 6-May-2021, 14-Jun-2021, 18-Jan-2021, 20-Jan-2021, 27-Jan-2021, 14-Sep-2021, 14-Sep-2021, 14-Sep-2021, 13-Sep-2021, 15-Sep-2021, 23-Aug-2021, 23-Aug-2021, 23-Aug-2021, 27-Sep-2021, 27-Sep-2021, 31-Oct-2021, 31-Oct-2021, 31-Oct-2021, 24-Oct-2021, 31-Aug-2021, 26-Aug-2021, 30-Sep-2021, 17-Nov-2021, 14-Sep-2021, 24-Nov-2021, 24-Nov-2021, 29-Nov-2021, 30-Nov-2021, 30-Nov-2021, 30-Nov-2021, 26-Dec-2021, 26-Dec-2021, 15-Dec-2021, 27-Jun-2021, 20-Jun-2021, 29-Nov-2021, 29-Nov-2021, 27-Dec-2021, 28-Apr-2021, 14-Jan-2021, 14-Jan-2021, 14-Jan-2021, 17-Feb-2021, 1-Mar-2021, 14-Jan-2021, 14-Jan-2021, 11-Feb-2021, 11-Mar-2021, 22-Mar-2021, 23-Aug-2021, 29-Aug-2021, 29-Sep-2021, 28-Oct-2021
3.6.10	Ambassador Development Training							
	Sub total (F)	4,797,318	315,174	265,426	315,174	265,426		









SI #	Particulars	Expenses amount	Deductible Amount	Deduct VAT	Amount Deposit to Govt.fund	Due Amount	Ref:VAT/IT payment Challan no.	Date
3.8.9	Organizing projection meetings with candidates and voters	17,926	5,574	5,574	1,263	-	0 T-47,T-48, 53,56	11-Mar-2021, 14-Dec-2021
3.8.10	Round table meetings, workshops dialogues, plans Meetings etc	243,916	25,068	25,068	10,639	0	23,24, 29,3, 31,6,317, 37,38, 37,38, 8,16, 15,16, 12,15, 40,41, 33,37, 12,13, 14,18,10,12, 160,165, 4,3, 684,685, 689,690, 54,55, 423,425, 63,64, 1,2, 4,21,422, 118, 349, 347, 51, 235, 237, 128, 20, 385, 52, 1107, 144, 145, 146, 147, 148, 119, 348, 350, 50, 236, 238, 18, 19, 57,58, 35, 35, 386, 51, 54, 1106	29-Sep-2021, 29-Sep-2021, 30-May-2021, 31-Oct-2021, 31-Oct-2021, 21-Sep-2021, 17-Oct-2021, 28-Oct-2021, 28-Oct-2021, 24-Oct-2021, 21-Sep-2021, 29-Sep-2021, 20-Dec-2021, 20-Dec-2021, 21-Dec-2021, 21-Dec-2021, 22-Dec-2021, 27-Dec-2021, 27-Dec-2021, 27-Dec-2021, 30-Sep-2021, 26-Dec-2021, 27-Dec-2021, 31-Aug-2021, 30-Sep-2021, 30-Sep-2021, 14-Oct-2021, 14-Oct-2021, 31-Oct-2021, 31-Oct-2021, 11-Nov-2021, 12-Nov-2021, 30-Nov-2021, 22-Dec-2021, 22-Dec-2021, 14-Feb-2021, 14-Feb-2021, 14-Feb-2021, 14-Feb-2021, 14-Feb-2021, 14-Feb-2021, 14-Feb-2021, 31-Aug-2021, 30-Sep-2021, 30-Sep-2021, 14-Oct-2021, 31-Oct-2021, 31-Oct-2021, 12-Nov-2021, 27-Jun-2021, 26-Nov-2021, 26-Nov-2021, 30-Nov-2021, 22-Dec-2021, 27-Dec-2021
3.9	<b>Sub total (H)</b>	868,954	50,331	50,331	19,984	-	19,984	
3.9.1	Nutrition and Health Awareness and Advocacy Activities(I)							
3.9.1	Detailed project implementation plan and setting a budget							
3.9.2	Provide basic training to project staff	199,224	8,778	8,778	4,199	-	T-2,3,4,5,6,7: T-6,7: T-46,47,48,49,50,51: T-42,43,44,45,46,47,48,49	28-Dec-2021,17-Nov-2021, 30-Nov-2021,31-Oct-2021
3.9.3	CSO Identification at national, district, upazila, union and community level	32,240	2,310	2,310	1,306	-	T-42,43,44,45: T-42,43,44,45,46,47,48,49	30-Sep-2021,31-Oct-2021
3.9.4	Establishment of open learning center in the community							
3.9.5	Determining the needs of CSOs	110,366	7,804	7,804	4,288	-	T-2,3,4,5,6,7: T-6,7: T-46,47,48,49,50,51	28-Dec-2021,17-Nov-2021, 30-Nov-2021, 30-Nov-2021
3.9.6	Capacity building training for local entrepreneurs and CSOs							
3.9.7	Workshops on the role and modalities of community and local government representatives on primary health, sanitation and nutrition							
3.9.8	Backyard Meetings and Community Group Meetings to Raise Awareness on Primary Health, Sanitation and Nutrition							
3.9.9	Raising awareness about WASH, nutrition, adolescent health protection, menstrual health management in primary and secondary schools. Campaign							
3.9.10	Measuring the child's growth and creating awareness in the family about what to do							
3.9.11	Conduct public relations and campaigns at district, upazila and union level on WASH, nutrition and health protection	41,363	2,895	2,895	1,513	-	T-42,43,44,45: T-42,43,44,45,46,47,48,49	30-Sep-2021, 31-Oct-2021
3.9.12	Organizing Orientation on A2I-OC-1 (Right to Information) for the locals							



SI #	Particulars	Expenses amount	Deductible Amount	Deduct VAT	Amount Deposit to Govt.fund	Due Amount	Ref:VAT/IT payment Challan no.	Date
3.9.13	Assess the needs of CSOs and government employees by arranging special packages for performance appraisal and skill enhancement							
3.9.14	Grassroots discussion on identifying advocacy issues Arrangement of meeting							
3.9.15	Monthly / quarterly meeting at Union level	24,284	1,792	1,792	1,000	-	T-58,59; T-2,3,4,5,6,7	15-Dec-2021, 28-Dec-2021
3.9.16	Periodic monitoring and reporting							
3.9.17	Networking							
	<b>Sub total (I)</b>	<b>407,477</b>	<b>23,579</b>	<b>23,579</b>	<b>12,306</b>	<b>-</b>		
3.10	Monitoring and evaluation (I)	2,859,500	288,216	288,216	183,290	183,290		21-Sep-2021, 9-Sep-2021, 10-Sep-2021, 28-Feb-2021, 21-Oct-2021, 27-Dec-2021, 9-Nov-2021, 25-Feb-2021, 25-Feb-2021, 31-Jan-2021, 30-May-2021, 27-Jun-2021, 29-Jul-2021, 6.5.3.4.2.1, 39, 26, 120, 46, 48, 235, 387, 143, 38, 27, 119, 45, 45, 47, 127, 33, 384, 25,27, 54,57, 20,19, 18,14,100,101, 101,1, 100,101,42,43, 49, 27, 381,382, 377,378,1,2, 42, 43, 35, 37, 42, 43, 36, 38, 42, 43, 15, 16, 36, 41, 15, 16, 12, 17, 37, 38, 3,4,5,6,7,8, 47,6,41,09,08,05,39,38,40,06,07,17,06,21,T-42,43,44,45; T-42,43,44,45,46,47; T-48,49,50,51; T-2,3,4,5,6
	<b>Total Program Cost (1+2+3)</b>	<b>95,280,843</b>	<b>2,002,383</b>	<b>2,002,383</b>	<b>1,513,095</b>	<b>-</b>		
<b>4</b>	<b>Capital expenditure</b>							
4.1	<b>Equipment</b>							
4.1.1	Motor Cycle	2,282,400	249,704	249,704	49,462	0	0 M-6.3, T-01	15-Jun-2021
4.1.2	Computer/laptop	560,815	251	16324	16324	0	255,266, T-48, T-11, 58	25-Jan-2021, 11-Mar-2021, 2-Nov-2021, 14-Nov-2021
4.1.3	Printers	48,454	0	1454	1454	0	163	29-Dec-2021
4.1.4	Photocopy machine	-						
4.1.5	Camera	-						
4.1.6	Projector	-						
4.1.7	Furniture and fixture	389,818	25,868	25,868	10,347	0	0 317, 316, 343,T-6,T-7	12-Sep-2021,17-Nov-2021
4.1.8	Tab	475,008	-	13,652	13,652	0	0 T-12, 163, 163	2-Nov-2021, 29-Dec-2021, 29-Dec-2021
4.1.9	AC	-						
4.1.10	Equipment	-						
	<b>Sub-total: (4)</b>	<b>3,756,495</b>	<b>275,823</b>	<b>275,823</b>	<b>91,239</b>	<b>-</b>		
<b>5</b>	<b>Overhead Cost</b>							
5.1	<b>Administrative expenses (Over head cost)</b>							
5.1.1	Traveling /DSA expenses (Home)	3,372,868	11949	11949	3314	0	387,388, 147,148, 39,40, 1040, 50,51, 29, 109, 2, 27,28, 25,27, 21,23, 2,7, 14,15, 29,32, 29,32, 10,11,T-6,T-7	14-Mar-2021, 29-Mar-2021, 27-Jun-2021, 10-Oct-2021, 13-Sep-2021, 17-Oct-2021, 15-Nov-2021, 20-Dec-2021, 28-Jan-2021, 2-Mar-2021, 10-Feb-2021, 28-Apr-2021, 27-Jun-2021, 15-Nov-2021, 15-Nov-2021, 30-Nov-2021, 30-Sep-2021, 31-Oct-2021





SI #	Particulars	Expenses amount	Deductible Amount	Deduct VAT	Amount Deposit to Govt.fund	Due Amount	Ref:VAT/ITpayment Challan no.	Date
5.1.10	Stationery, seals and stamps	468,660	14,315	4,591	14,315	4,591	32,32, 31,32, 55,56, 1016,1017, 158,159,517,518, 517,518, 14,18, 515,516, 517,518, 319,320, 319,320, 311,312, 83,84, 326,327, 38,39, 20,21, 2,3, 42,43, 42,43, 37,38 16,17, 1,2, 1043,1044, 1005,1006, 1005,1006, 145,146, 4,5, 5,6, 204,205, 319,320, 3,6, 374,379, 375,376, 13,14, 16,15, 18,17, 13,12, 19,20, 30,29, 72,73, 245, 246, 151,152, 102,103, 678, 679, 167,170, 9,10, 34,35, 2,3, 882,883, 17,18, 198,199, 15,16,17,18, 116,117, 159,166, 691,692, 1,2, 1019,1020, 1011,1012, 8,09, 1041,1042, 1014,1013, 1043,1044, 1017,1018, 1014,1015, 27, 120, 29,30, 65, 29,30, 119, 45, 57,58, 57,58, 57,58, 16,17, 57,58, 27,28,T-42,43,44,45; T-44,45; T-6,7; T- 48,49,50,51;T-58,59, T-4,5,6,7	29-Sep-2021, 29-Sep-2021, 29-Mar-2021, 26-Sep-2021, 31-Mar-2021, 31-Mar-2021, 28-Mar-2021, 31-Mar-2021, 31-Mar-2021, 11-Apr-2021, 11-Apr-2021, 3-May-2021, 29-Apr-2021, 29-Apr-2021, 29-Apr-2021, 29-Apr-2021, 27-Jun-2021, 10-Oct-2021, 11-Feb-2021, 21-Oct-2021, 1-Nov-2021, 29-Aug-2021, 29-Aug-2021, 29-Aug-2021, 29-Aug-2021, 26-Sep-2021, 26-Sep-2021, 30-Sep-2021, 31-Mar-2021, 31-Mar-2021, 30-May-2021, 29-Aug-2021, 29-Sep-2021, 31-Oct-2021, 9-Dec-2021, 30-Nov-2021, 27-Dec-2021, 30-Nov-2021, 30-Sep-2021, 14-Oct-2021, 31-Oct-2021, 14-Nov-2021, 29-Nov-2021, 29-Nov-2021, 20-Dec-2021, 21-Dec-2021, 26-Dec-2021, 17-Aug-2021, 17-Aug-2021, 20-Jun-2021, 18-Aug-2021, 17-Aug-2021, 10-Oct-2021, 7-Feb-2021, 23-Jan-2021, 2-Mar-2021, 29-Jul-2021, 2-May-2021, 18-Jan-2021, 2-May-2021, 29-Jul-2021, 26-Aug-2021, 27-Jun-2021, 27-Jun-2021, 19-Aug-2021, 6-Oct-2021, 31-Oct-2021, 30-Sep-2021, 31-Oct-2021, 17-Nov-2021, 30-Nov-2021, 15-Dec-2021, 28-Dec-2021
5.1.11	Printing and binding	207,249	11,689	3,371	11,689	3,371	132,172, 17,18, 19,2, 148,149, 9,27, 30,29, 72,73, 151,152, 102,103, 29, 17,18, 29,27, 13,14, 38,39, T-47,T-48, 18,11, 2, 55, 59, 59,57, 23,24, 27, 24,26, 9,10, 99, 29, 26,30, 57, 54,57, 2,3, 8,2,7,3, 5,9, 70,71	27-Sep-2021, 28-Oct-2021, 28-Oct-2021, 1-Nov-2021, 20-Oct-2021, 29-Sep-2021, 31-Oct-2021, 30-Nov-2021, 27-Dec-2021, 31-Mar-2021, 29-Mar-2021, 31-Mar-2021, 16-Feb-2021, 11-Mar-2021, 27-Jun-2021, 28-Jun-2021, 31-Aug-2021, 31-Aug-2021, 31-Aug-2021, 29-Sep-2021, 21-Sep-2021, 21-Sep-2021, 14-Nov-2021, 14-Nov-2021, 23-Dec-2021, 23-Dec-2021, 27-Dec-2021, 22-Dec-2021
5.1.12	Entertainment and staff meeting	176,959	10,663	4,256	10,663	4,256	31,32, 33,34, 339,340, 181,182, 55,56,317,518, 178,179, 517,518, 14,17, 316,317, 37,38, 641,642, 1127,1128, 1005,1006, 1005,1006, 96,97,319,320, 375,376, 17,18, 16,15, 3,4, 13,12, 19,20, 30,29, 72,73, 155,156, 102,103, 166,168, 399,406, 32,33, 332,333, 34,35, 109,110, 731,732, 459,460,198,199, 18,19, 161,163, 421,422, 1224,1225, T-17,T-19, 38,39, T-47,T-48, 29,30, 6,9, 36,57, 16,17, 6,7, 14,15, 30,31, 57,58, 25,29, 25,29,T- 42,43,44,45; T-44,45; T-6,7; T-58,59	31-Jan-2021, 31-Jan-2021, 15-Feb-2021, 28-Feb-2021, 29-Mar-2021, 27-Sep-2021, 31-Mar-2021, 28-Mar-2021, 30-May-2021, 27-Jun-2021, 18-Jul-2021, 3-Oct-2021, 21-Oct-2021, 21-Oct-2021, 31-Aug-2021, 26-Sep-2021, 30-Sep-2021, 31-Mar-2021, 25-Apr-2021, 25-May-2021, 29-Aug-2021, 29-Sep-2021, 31-Oct-2021, 30-Nov-2021, 27-Dec-2021, 30-Sep-2021, 17-Oct-2021, 28-Oct-2021, 27-Oct-2021, 28-Oct-2021, 15-Nov-2021, 17-Nov-2021, 29-Nov-2021, 29-Nov-2021, 20-Dec-2021, 27-Dec-2021, 19-Sep-2021, 13-Jan-2021, 16-Feb-2021, 11-Mar-2021, 2-May-2021, 20-May-2021, 14-Jun-2021, 19-Aug-2021, 14-Sep-2021, 4-Oct-2021, 15-Nov-2021, 14-Dec-2021, 27-Oct-2021, 27-Oct-2021, 30-Sep-2021, 31-Oct-2021, 17-Nov-2021, 15-Dec-2021
5.1.13	Labour wages	-	-	-	-	-		
5.1.14	Security guard	-	-	-	-	-		
5.1.15	Computer consumable	-	-	-	-	-		
5.1.16	Consumable store	-	-	-	-	-		
5.1.17	Insurance and banks services	107,047	-	-	-	-		
5.1.18	Postage, courier and parcel	181,369	15,794	1,673	15,794	1,673	374,379, 34,35, 198,199, 691,692, 18,T-21, 10,11, 19,20, 29,30, T-16,T-17, 20,21, 30,31, 53,56	26-Sep-2021, 28-Oct-2021, 29-Nov-2021, 21-Dec-2021, 11-Jan-2021, 24-Jan-2021, 28-Feb-2021, 2-May-2021, 28-Sep-2021, 17-Oct-2021, 15-Nov-2021, 14-Dec-2021



SI #	Particulars	Expenses amount	Deductible Amount	Deduct VAT	Amount Deposit to Govt.fund	Due Amount	Ref:VAT/ITpayment Challan no.	Date
5.1.19	Telephone, telegram and teleprinter	487,384						
5.1.20	Telex, fax and internet	439,238	11,473	11,473	22,669	0	103, 181,182, 55,56, 189,19, 1009,101, 311,312, 316,317, 37,38, 641,642, 1041,1042, 319,320, 374,379, 34,35, 198,199, 691,692, 52,55, 39,42, 40,41, 113,114, 109,118, 1,02, 1005,1006, 1058,1059, 1015,1016, 1041,1042, 27, 7, 9, 25,27, 35, 17,18, 34, 2, 3, 2,7, M-6,3,15, M-6,3,39, M-6,3,2, 39, 26, 120, 46, 82, 10, 9, 21,22, 1,2, 48, 25, M-6,3,T-30, 38, 27, 119, 45, 55,57, M-6,3,57, 45, 44, T-16,17, 20,21, 23,24, 26, 24, 79,80, 57,58, 103,104, 29, 25, 18, 62,61, 21, 3, 7, 32,31,T-43,44: T-44,45: T-6,7: T-58,59	27-Jan-2021, 28-Feb-2021, 29-Mar-2021, 27-Sep-2021, 9-Sep-2021, 3-May-2021, 30-May-2021, 27-Jun-2021, 18-Jul-2021, 10-Oct-2021, 25-Aug-2021, 26-Sep-2021, 28-Oct-2021, 29-Nov-2021, 21-Nov-2021, 1-Mar-2021, 29-Apr-2021, 29-Apr-2021, 27-Jun-2021, 29-Jul-2021, 1-Sep-2021, 9-Feb-2021, 6-May-2021, 17-Aug-2021, 10-Oct-2021, 21-Jan-2021, 25-Feb-2021, 25-Feb-2021, 2-Mar-2021, 31-Mar-2021, 29-Mar-2021, 31-Mar-2021, 12-Apr-2021, 12-Apr-2021, 28-Apr-2021, 17-Jan-2021, 16-Feb-2021, 16-Mar-2021, 30-May-2021, 27-Jun-2021, 29-Jul-2021, 26-Aug-2021, 19-Sep-2021, 21-Jun-2021, 21-Jun-2021, 27-Jun-2021, 28-Jul-2021, 14-Oct-2021, 21-Nov-2021, 2-May-2021, 30-May-2021, 27-Jun-2021, 29-Jul-2021, 26-Aug-2021, 31-Aug-2021, 14-Jun-2021, 18-Aug-2021, 18-Aug-2021, 28-Sep-2021, 17-Oct-2021, 29-Sep-2021, 21-Sep-2021, 21-Sep-2021, 28-Nov-2021, 14-Dec-2021, 31-Oct-2021, 27-Oct-2021, 27-Oct-2021, 30-Nov-2021, 18-Nov-2021, 30-Nov-2021, 23-Dec-2021, 23-Dec-2021, 27-Dec-2021,30-Sep-2021,31-Oct-2021, 17-Nov-2021,15-Dec-2021
5.1.21	Visit of Global officials							
5.1.22	Govt. Taxes/income tax	183,936						
5.1.23	Audit fee	204,600	24,750	24,750	24,750	16,500	T-20,T-22	13-Jan-2021
5.1.24	Go-Ngo Coordination meeting	1,713						
5.1.25	Office transfer							
5.1.26	General expenses	172,229	30,031	30,031	95	0	55,56, 86,87, 14, 13, 9,8, 35, 16,17, 57,58, 24,31,25, 32, 25, 33,34,35,36,37, 27, 23, 54,53,52, 7, 21,20, 11,10,6,9, 8,9,10,7,6,11, 16,15,35,18,17, 5,3,10,4, 16,17, 7	29-Mar-2021, 27-Jun-2021, 31-Jan-2021, 31-Jan-2021, 25-Feb-2021, 31-Mar-2021, 21-Mar-2021, 31-Aug-2021, 21-Sep-2021, 13-Oct-2021, 27-Oct-2021, 28-Oct-2021, 31-Oct-2021, 4-Nov-2021, 14-Nov-2021, 22-Nov-2021, 30-Nov-2021, 23-Dec-2021, 23-Dec-2021, 13-Dec-2021, 27-Dec-2021, 28-Dec-2021, 2021
5.1.27	Office courtyard repair and maintenance	575,673	2,586	2,586	1,338	0	55,56, 107,106, 311,312, 39,40, 641,642, 317, 316, 343, 316, 317, 343, 319,320, 374,379, 245, 246, 244, 245, 13, 14, 7, 8, 12, 13, 34, 35, 198,199, 691,692,55,56, 232,231, 30, 29, 8, 18, 77,76, 60,59, 36,35,32,31,T-42,43,44,45: T-44,45: T-6,7: T-48,49,50,51:T-58,59, T-4,5,6,7	29-Mar-2021, 28-Feb-2021, 3-May-2021, 27-Jun-2021, 18-Jul-2021, 12-Sep-2021, 12-Sep-2021, 25-Aug-2021, 26-Sep-2021, 9-Dec-2021, 20-Dec-2021, 26-Dec-2021, 26-Dec-2021, 28-Nov-2021, 28-Oct-2021, 29-Nov-2021, 21-Dec-2021, 23-Aug-2021, 13-Oct-2021, 27-Oct-2021, 22-Nov-2021, 30-Nov-2021, 30-Nov-2021, 18-Nov-2021, 27-Dec-2021, 30-Sep-2021,31-Oct-2021,17-Nov-2021,30-Nov-2021, 15-Dec-2021, 28-Dec-2021
5.1.28	Vehicle repair and maintenance	366,299	23,862	23,862	14,660	0	18, 38, 42,43, 37,38, 641,642, 375,376, 13,14, 248, 249, 71,72, 20,21, 398,405, 116,117, 689,690, 99,100, 6,9, 56,57, 6,7, 16,17, 28,29, 20,21, 30,31, 12,13,T-44,45: T-6,7: T-48,49,50,51:T-58,59, T-4,5,6,7,T-49,50	28-Mar-2021, 29-Apr-2021, 27-Jun-2021, 27-Jun-2021, 18-Jul-2021, 26-Sep-2021, 30-Sep-2021, 20-Dec-2021, 3-Dec-2021, 27-Dec-2021, 17-Oct-2021, 12-Dec-2021, 21-Dec-2021, 11-Apr-2021, 20-May-2021, 14-Jun-2021, 16-Jun-2021, 19-Aug-2021, 28-Sep-2021, 17-Oct-2021, 15-Nov-2021, 30-Nov-2021,31-Oct-2021,17-Nov-2021,30-Nov-2021, 15-Dec-2021, 28-Dec-2021,30-Nov-2021
5.1.29	Repair and maintenance of computers and equipment	141,204	4,169	4,169	4,970	0	3,4, 72,73, 151,152, 245,246, 232, 231, 2, 0, 9, 10, 57, 27, T-16, 5,6, 6, 30,31,T-42,43,44,45, T-26,27, T-4,5,6,7	25-Apr-2021, 31-Oct-2021, 30-Nov-2021, 9-Dec-2021, 23-Aug-2021, 16-Mar-2021, 24-Mar-2021, 14-Jun-2021, 19-Sep-2021, 28-Sep-2021, 31-Oct-2021, 31-Oct-2021, 15-Nov-2021,30-Sep-2021,30-Dec-2021,28-Dec-2021



SI #	Particulars	Expenses amount	Deductible Amount	Deduct VAT	Amount Deposit to Govt.fund	Due Amount	Ref:VAT/ ITpayment Challan no.	Date
	Total: Overhead Cost (5)	12,094,702	657,655	657,655	657,655	-		
			243,294	243,294	243,294	-		
	Grand total (1+2+3+4+5)	111,132,040	2,935,861	2,935,861	2,935,861	-		
			1,847,628	1,847,628	1,847,628	-		

